



Stephanie Bupp

215-850-1185

3451 Chalfont Dr

bupper3451@aol.com

Skills Summary

- Reliable, independent worker
- Certified in First Aid/CPR
- Has experience with Dextrix
- Has experience with ICD-9
- Ability to learn quick
- Experience with Ms (word, excel)
- Ability to take dental impressions
- Certified in Invisalign

Education

Archbishop Ryan High School Philadelphia, PA September 2010- June 2014

Penn Foster- Scranton, PA September 2014- 2015

Medical Administrative Assistant

Community College Of Philadelphia- Philadelphia, PA September 2016- May 2017

Manor College - Jenkintown, PA September 2017 to Present

EFDA

Experience

Claire's -Philadelphia,PA

Sales Associate/August 2013-June 2014

- Sales
- Key holder
- Stock shelves
- Cashier

Northeast Family YMCA- Philadelphia,PA

Assistant Group Supervisor/ August 2013-May 2017

- Before and after care for K-7th grade
- Assist with homework
- Read books
- Taught crafts

Northeast Family YMCA-Philadelphia, PA Counselor/ August 2013-May 2017

Summer camp counselor for 4,5 year olds

- Taught crafts
- Played games
- Assist with swimming

St. Lukes Day School- Philadelphia, PA Teacher Assistant/May 2017- Present

Assistant teacher with 6 months- 5 year old

- Read books
- Sang songs
- Taught

References

Debora Nejman

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