BRITTANY CAIRNS

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OBJECTIVE

To obtain a position as a professional school counselor.

EDUCATION

Master of Arts | Rowan University, Glassboro NJ   **May 2018**

Counseling in Educational Settings – 48 credits, 4.0 Cumulative GPA

- **Action Research/Thesis:** Enhancing Academic Success Through Increasing Self Reliance in Academically At-Risk Middle School Students
- **Group Counseling Curriculum Development**: F.I.S.H.: Families in Separate Households
- **Graduate Assistant:** Department of Educational Services and Leadership

Bachelor of Science | James Madison University, Harrisonburg VA   **May 2015**

Double major: Psychology and Justice Studies

- **Research Assistant**: Dr. Bryan Saville - September 2013 to May 2015
- **Psychology Peer Advisor** - September 2013 to May 2015

EXPERIENCE

Counseling Intern | Audubon Jr./Sr. High School, Audubon NJ

SEPTEMBER 2017 – APRIL 2018   7TH TO 12TH GRADE

- Performed individual/group counseling sessions working on social skills, problem solving strategies, academic enhancement and 504 counseling
- Aided in the full management of the counseling office every day responsibilities

Practicum Intern | Sterling High School, Somerdale NJ

JANUARY 2017 – MAY 2017   9TH TO 12TH GRADE

- Assisted students with navigating Naviance program

Permanent Building Substitute | Somerdale Park School, Somerdale NJ

SEPTEMBER 2016 – JUNE 2017   K TO 8TH GRADE

- Classroom management/assistance for all grade levels (i.e., one-on-one, instructional aide)
- Vice Principal duties: development of staff in-service activities, assisted with PARCC testing

Assistant Field Hockey Coach | Sterling High School, Somerdale NJ

SEPTEMBER 2015 - NOVEMBER 2016

- Aided in the development/improvement of fundamental skills for 6th to 8th grade girls

SKILLS

- Proficient in Naviance, Genesis, Oncourse, OneNote, Google Classroom
- Proficient in Microsoft Word, Excel
- Curriculum Development
- Public Speaking/Classroom Guidance
- Student rapport building