

Dear Hiring Manager,

I am writing to express my interest in your position of School Counselor with Cora Services, Inc. I believe that the combination of my education and work experience have made me an ideal candidate for the position.

I graduated from the University of Delaware with a Bachelors of Art in Psychology in May 2014. During my college career I was enrolled in such courses as developmental psychology, cultural psychology, health psychology, and family conflict and the child. These courses have instilled within me a well-rounded understanding of how the factors of health, community, culture, and family can affect an individuals' psychological process. After receiving my Bachelor's degree, I then completed my Masters of Education in School Counseling at Wilmington University in May 2018. This degree provided training in the theory, ethics, and practice of school counseling through rigorous coursework and a year-long internship. The courses have instilled a desire to ensure all students have equal opportunity to succeed across all educational levels and placements.

As a part of my Master's program, I completed 700 internship hours at JR Fugett Middle School with a certified school counselor during the 2017-2018 school year. During this experience, I aided students in goal setting, problem solving, career and college readiness, and course scheduling. Here, I also led a 7th grade girls' leadership group and coordinated a school-wide "Mix It Up Day" to promote kindness and social diversity. In addition, I taught and helped develop the curriculum for the 8th grade guidance class. This included helping students maintain their Naviance Career Profile, prepare their high school academic plan, and develop executive functioning skills. This internship also granted me the opportunity to meet and collaborate with parents, teachers, child study team, administration, special education team, and other counselors to help plan for our students' success.

Throughout my work experience, I have held several positions within the educational community. At Melmark, I worked as an Applied Behavioral Analysis Counselor to deliver specific behavioral support plans to students with severe intellectual disabilities in their residential and classroom environments. As a Paraprofessional with General Healthcare Services, I held a permanent position at JR Fugett Middle school as a one-on-one aid in accordance to the individualized education plan of a student in the emotional support program. I currently work as a substitute teacher across multiple grade levels which has greatly added to my ability to lead and build rapport with students from a wide variety of backgrounds. I also work part time with the Phoenixville Area School District at the Phoenixville Public Library which has shown me the significance community engagement.

I am enthusiastic that my background has greatly prepared me for this counseling position. I would be delighted to meet in person at your earliest convenience to further discuss my qualifications. I can be reached by cell phone at 302-535-6892 and by email at kaela.revell@gmail.com. I look forward to hearing back from you.

Sincerely,
Kaela Revell