

Jesayia Fulton
1315 S. 29th St
Philadelphia, PA 19146
F.jesayia@yahoo.com
267-575-8896

Dear Cora Services:

This letter is to express my interest in applying for the Department Assistant position with your company. The opportunity presented in this listing is very appealing, and I believe that my experience and education will make me a competitive candidate for this position.

You will find me to be well spoken, energetic, confident, and personable. I am the type of person on whom your staff will rely. I also have some experience of the type that gives you the versatility to place me in a number of contexts with confidence that the level of excellence you expect will be met. Please find my resume attached for your review.

I hope that you'll find my experience and interests intriguing enough to call me at your earliest convenience to discuss in more detail. I am confident that I could provide value to you and your company/customers as a member of your team. I can be reached anytime at [267-575-8896](tel:267-575-8896). Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,
Jesayia Fulton