

LETTER OF RECOMMENDATION FOR MELISSA PALUMBO

I had the privilege of working with Melissa Palumbo this past fall. Melissa was an indispensable member of our school counseling team here at Villa. As the new college counselor at Villa, I was fortunate enough to have Melissa's assistance throughout the very busy fall semester. She assisted with college admissions counselor visits, organized application materials, created pertinent documents, took on lead roles for activities, and added in pertinent insight about graduating from Villa, as she is an alumna of the high school. Melissa was always the first one in the building and ready to get the day started with positivity and enthusiasm!

In addition, Melissa has a natural instinct for working with students of various abilities and interests. She demonstrates empathy, kindness, and patience with everyone. Melissa is a great listener and provides appropriate and helpful insights and encouragements. Our Villa girls truly enjoyed having Melissa in the office, and they openly welcomed her to sit in on meetings and discussions.

As a coworker, Melissa was always pleasant and willing to perform any task in an efficient & timely manner, especially considering that she is technologically savvy. She provided me with so much assistance, and I wish she were still in the office! I truly believe that Melissa was a key part of why our seniors were successful in the application process and academics. She is going to make a wonderful counselor, and her future students will be very lucky to have her as a support person in their school.

Overall, Melissa displays all the qualities of a professional school counselor, as she is motivated, eager, willing to learn, flexible, genuine, and optimistic. She is always seeking new ways of approaching a problem or task, and she is a joy to have as coworker. Melissa will be an asset to her future counseling office, students, school, and community! If you have any questions, please feel free to contact me at any point.

Sincerely,



Kimberly Bedrosian
College Counselor