# Kaela M. Revell

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### **EDUCATION**

**Bachelor of Arts in Psychology**, University of Delaware, Newark, DE May 2014 **Masters of Education in School Counseling**, Wilmington University, New Castle, DE May 2018

#### SKILLS AND CERTIFICATIONS

Proficient in Microsoft Office Suite and PowerSchool database platform, active listening, data collection, classroom management, Mental Health First Aid Certified, School Counseling Certification in process

#### RELATED EXPERIENCE

# School Counselor Intern, JR Fugett Middle School

August 2017-May 2018

- Conduct individual and group counseling sessions including topics of goal setting, coping skills, peer mediation, healthy relationships, organization/study habits, and female leadership
- Assist in lesson planning and teaching a guidance class including topics such as healthy decision making, college and career readiness, high school preparedness, and executive functioning
- Participate in child study team meetings and teacher team meetings to review student progress and provide updates for children in crisis or at risk
- Perform observations of students to assist in the process of functional behavioral analysis and development of behavior support plans
- Assist in creating 504 accommodation plans and observation of IEP meetings to ensure special education needs are met
- Log student progress and data in PowerSchool and assist with course selection, recommendations, and scheduling

### Substitute Teacher, Insight Work Solutions

September 2017-Present

- Deliver lesson plans as outlined by teachers during their absence to classrooms K-12
- Recognize and address behavioral issues with students
- Review the individual needs of students and ensure that instruction is adjusted accordingly
- Remain engaged with students throughout the duration of the class by providing supplemental material, initiating discussion, and remaining available to questions
- Maintain communication with the teacher regarding the outcome of each class

### **Circulation Assistant, Phoenixville Public Library**

August 2017-Present

- Promote inclusion and engagement of the community by advertising events and activities
- Provide customer service to patrons seeking recommendations or specific resources
- Support the librarians by keeping an organized environment along with the checking in, checking out, and sorting materials

## Paraprofessional, General Healthcare Resources, Inc.

April 2014-June 2017

- Provide behavioral and educational support to two middle school students at JR Fugett Middle School according to the individualized educational and behavioral support plans outlined by their case manager
- Assist assigned students in self regulation, time management, and organizational support
- Provide classroom assistance and support within all classrooms to ensure students are on task and behaving appropriately

## **Applied Behavioral Analysis Counselor**, Melmark, Berwyn, PA

August 2014-October 2014

• Implement individualized programs within the classroom that are appropriate to the ages and populations served, specifically children ages 5-21 years old with autism, intellectual/developmental disability, and acquired brain injury