

BONNIE SMALLEY

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Work Experience

FMA PROFESSIONAL RESOURCE (James G. Blaine Academic Plus)

PHILADELPHIA, PA

Behavioral Health Worker

February 2017- Present

- Implement treatment plan for children with behavioral problems
- Communicate with therapeutic team to improve services
- Coordinate between school counselor, academic team and school climate for the child

PALACE BOWLING AND ENTERTAINMENT CENTER

DOWNTOWN, PA

Counter Attendant

August 2010 - Present

- Assist adults and children with disabilities
- Demonstrate proficiency with office skills
- Provide guidance to staff on procedure and protocol

Internship

TOP TIER MEDIA

LOS ANGELES, CA

Social Media Intern

April 2015-October 2015

- Catered content to three different clients
- Used Photoshop to create advertisements and other promotional material
- Coordinated with other members of the team to assure client satisfaction

Education

ELMIRA COLLEGE

ELMIRA, NY

Bachelor of Science in Psychology, Human Services and Criminal Justice

August 2013- December 2016

- GPA: 3.785/4.0

Certifications

Question, Persuade and Refer (QPR)

December 2016

Kognito Suicide Prevention

March 2016

15 hours of CBH Trainings

January 2017

CPR and AED Training

January 2017

Extracurricular Activities

ELMIRA COLLEGE

ELMIRA, NY

- PsiChi International
- Circle K (Secretary)
- Environmental Club
- Providing Rights and Individuality at Diversity at Elmira College (PRIDE)

March 2016

September 2014

September 2013

September 2013

Volunteer Experience

Circle K

September 2014

- Responsible for coordinating communication between volunteers and community
- Keep detailed records of the meetings and events
- Maintain database of volunteer events and hours
- Animal Shelter volunteering involves maintaining sanitary cages and providing social stimulation to the animals
- Food Bank volunteering involves preparing food packages which will be distributed to children in need