

Yvonne Duncan**P.O. Box 18911 · Philadelphia, PA 19119 · 267-467-3132 · yv.duncan@gmail.com**

Experienced teacher seeking to assist students with being successful academically, socially, emotionally, and in their future endeavors via school counseling

QUALIFICATIONS**COUNSELING**

- Provided social emotional support for newcomer refugee students enrolled in a summer school acculturation program
- Provided support group facilitation and assisted with cross-the-line activities dealing with various issues including dealing with racial, ethnic, and gender issues, body image, bullying, divorce, and grief
- Co-lead support groups for girls dealing with self-esteem issues and making choices
- Conducted one-on-one check-ins with students for academic counseling, transcript evaluation, grief, and cutting
- Presented University of California/California State University A-G college entrance requirements

TECHNOLOGY

- Created an interactive assessment on the college entrance requirements for eighth graders
- Developed a Google Form to assist counselors with organizing senior scholarships and awards
- Developed a Google Form to schedule and track counseling appointments
- Created an internet research project using California Career Zone
- Created an intranet for church counseling ministry resources
- Programs/Apps: Infinite Campus, Google Classroom, Google Docs/Forms/Slides/Sites Word, PowerPoint, Excel, Kahoot!

TEACHING

- Implemented science student notebook with parent participation component as part of an Action Research Project which resulted in improved parent communication about student tasks, and assisted students with subject mastery by requiring student-parent involvement
- Developed and modified grade-level lessons, used formative and summative assessments
- Implemented projects, presentations, peer-tutoring, cooperative learning, inquiry method/discovery learning, science notebooks, accountable talk, literacy strategies, Google Classroom, GoogleDocs
- Participated in various leadership roles, including organizing two STEM competition days, a science fair, a math field day, and various teacher workshops
- Improved eighth grade math test scores by two grade levels
- Improved ninth grade science team standardized test scores for by 3% three consecutive years
- Improved physics standardized scores by 13.6%
- Trained in constructivist learning methods: inquiry/discovery learning, Modeling Physics

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EDUCATION

DEGREES

Master of Arts in Education, School Counseling, Concordia University, May 2016

Master of Education, Learning and Teaching - Curriculum and Teaching, University of San Diego

Bachelor of Science in Education, Secondary Education/Earth Science Composite, University of New Mexico

CREDENTIALS

PA School Counseling Credential (Education Specialist I), grades K-12. in progress

PA Private School Certification, General Science - grades 7 -12, 2018

CA Pupil Personnel Services Credential, K – 12, 2016-21

Professional Clear CA Teacher Credential: Geosciences and Physics, K – Adult, 2015-20

Cross-cultural Language Acquisition Development (CLAD) Credential, 2008 - Lifetime

COUNSELING FIELDWORK

School Counseling Fieldwork Intern, Greenfield Middle School, 2015-16

School Counseling Practicum and Fieldwork Intern, El Cajon Valley High School, 2014-16

School Counseling Fieldwork Intern, Cajon Valley Middle School, 2014

WORK EXPERIENCE

Science Teacher, Buxmont Academy, Woodlyn, PA, 2018 - present

Science Teacher, Grossmont Union High School District, El Cajon, CA, 2007 - 2018

Teacher/Math and Science Coordinator, Nativity Prep Academy, San Diego, CA, 2006 - 2007

Teacher/Visiting Teacher, San Diego Unified School District, San Diego, CA 2002 - 2006

Academic Coordinator, University of California, Riverside, MESA Schools Program,
Riverside, CA 2000 - 2002

VOLUNTEER EXPERIENCE

Administrative Support, Blair Christian Academy, Philadelphia, PA, 2017 – 2018

Computer Support and book shelving, Free Library of Philadelphia -

Joseph E. Coleman Northwest Regional Library, Philadelphia, PA, 2017 – 2018

Life Skills Intern, CareerLink, Philadelphia, PA- January 2018 – April 2018