Stephanie Welsh 108 North Ruby Street, Philadelphia Pa 19139 267-602-4141

SUMMARY:

Strongly motivated team player with the strength to work and learn highly interested in communicating and assisting with others.

EDUCATION:

West Philadelphia High School Diploma-2008

Lincoln Institute of Technology, Certificate Medical Assistant-2016 Pennsylvania State University-Media Pa Classes Studied 2010-2012 (non graduate)

HUMAN DEVELOPMENT AND FAMILY STUDIES AND PSYCHOLOGY COLLEGE COURSE CREDITS EARNED IN

- Introduction to Hdfs
- Adolescent development
- Infancy childhood
- Introduction Psychology
- Educational Psychology in Statistical data
- Hdfs Value Ethics
- History
- Effective Speech

Einstein Hospital Podiatry Clinic

Philadelphia, PA 12/2016

Medical Assistant Extern. Duties were to take and record patient history and personal information; file documentation; take vital signs; sterilize medical instruments; Prepare patients for x-rays

<u>Macy's Sales Associate</u> King of Prussia, Pa 2008-2009 Responsible for inventory, maintaining area, assisting customers with merchandise selections and returns, serving as cashier, and providing them with excellent customer service.

Philadelphia Voters' Registration Office 2009-2013: Registering and filing new voters

Teachers Assistant: Lesson planning, Activities Darby Pa, 2015