

May 30, 2018

Dear Sir or Madam,

I recently discovered your opportunity for employment on the company website. These documents are being submitted in order to be considered for this position and they include my resume and experience. I will bring a full understanding of the social system along with the knowledge that you require to fill this post, as well as, the willingness to learn.

My education includes a Bachelor's Degree in Administration of Justice as well as working in probation as required research for my degree. I know that I have the communication skills that would make me a valued member of your agency.

I appreciate your time to further discuss my background and how it can fill the needs that you have at your agency. I can be reached by calling 267-770-3704 or crowee@yahoo.com.

Sincerely,

ELISHA M. CROWE

crowee@yahoo.com

267-770-3704