

Shawn Hazim

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WORK EXPERIENCE

I-LEAD CHARTER SCHOOL, Reading, Pennsylvania **School Counselor, Aug 2017 – Present**

- Develops student schedules via eSchoolPLUS and makes necessary changes and modifications
- Oversees student transcripts, credit audits, and report cards
- Provides individual counseling to all students in regards to academic, social, and/or career development
- LEA representative for student Individualized Education Program (IEP) meetings

NEW STORY, Reading, Pennsylvania **School Counselor, Aug 2015 – Aug 2017**

- Delivered academic, career, and social counseling to an emotional support population ranging from grades K-12
- Monitored student progress on a daily basis which includes individual and group (career and social skills) counseling
- Developed the counseling portion of student IEP's which included present levels, transition goals, and counseling goals
- Assisted with crisis prevention and intervention on a daily basis

RED ROCK JOB CORPS CENTER, Lopez, Pennsylvania **Career Development Counselor, Nov 2014 – Jul 2015**

- Provided academic, career, and social counseling to students within the program
- Assisted with job placement of students completing the program
- Completed intakes for students joining the program
- Participated in weekly meetings to discuss students' academic and career development

CHILDREN'S HOME OF EASTON, Easton, Pennsylvania **Behavioral Support Staff, Jun 2010 – Aug 2013**

- Developed lesson plans for the education department
- Assisted the lead teachers with classroom management
- Provided behavioral support to 10-12 students within the classroom

EDUCATION

Kutztown University, Kutztown, Pennsylvania *Master's Degree, May 2014*

Penn State Lehigh Valley, Center Valley, Pennsylvania *Bachelor's Degree, May 2010*

Whitehall High School, Whitehall, Pennsylvania *High School Diploma, Jun 2006*

ADDITIONAL SKILLS

- Proficient in the use of Microsoft Office programs (Word, PowerPoint, Excel), Google Drive, and eSchoolPLUS
- SAP Certified
- CPR/First Aid Certified
- Experience with nonviolent physical crisis intervention