

AMY JONES SOLICE

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SOCIAL WORKER

CASE MANAGER ~ EFFECTIVE COMMUNICATIONS ~ FOSTER CARE

Highly motivated and dynamic Social Worker with a diverse background providing top rate customer service, troubleshooting and reconciling client concerns, and applying effective communications to better streamline core operations. Strong expertise with relationship building, critical thinking and problem solving. Successful experience managing detail oriented processes and documentation. Focused and driven with proven leadership prowess and a contagious attitude. Responsible self-starter, determined, and loyal, seeking to showcase skill-set with a forward-thinking and like-minded organization

AREAS OF EXPERTISE

- Effective Communications
- Relationship Building
- Analytical Skills
- School Social Work
- Transition Counselor
- Adoptions
- Training / Mentoring
- Processes and Procedures
- Leadership/Team Building
- Project Management
- Foster Care
- Problem Solving

PROFESSIONAL EXPERIENCE

2015- PRESENT- PREEMINENT CHARTER SCHOOL, RALEIGH, NORTH CAROLINA

SCHOOL SOCIAL WORKER

PROVIDE ONE ON ONE SOCIAL SKILLS COUNSELING TO STUDENTS SERVED IN THE EXCEPTIONAL CHILDREN'S PROGRAM. MONITOR DAILY ATTENDANCE AND ISSUES WITH TARDINESS. COORDINATE SERVICES FOR FAMILIES THAT ARE IDENTIFIED UNDER THE MCKINNEY VENTO PROGRAM. ASSIST FAMILIES WITH NEEDED COMMUNITY RESOURCES.

2009 - Present: THE DATZ FOUNDATION of NORTH CAROLINA

Contract Social Worker / Adoption Counselor

- ✓ Thoroughly interviewed couples for completion of studies with regards to adoption placement services in and around the Raleigh – Durham, NC area
- ✓ Counseled birth mothers and families on sensitive issues in the adoption process
- ✓ Provided perfect documentation management including assisting with the relinquishment of personal and medical reports
- ✓ Worked through highly-sensitive and high-pressure situations to ensure a positive experience for all parties

2008 - 2015: WAKE PUBLIC SCHOOL SYSTEM

School Social Worker, 2012 - 2015

- ✓ Monitor and work directly with students, peers, administrators, and families to assess eligibility with regards to school funded and community programs
- ✓ Proactively service 2 elementary schools as a student social worker
- ✓ Train and mentor teachers and administration on child abuse and neglect referrals as needed
- ✓ Conduct individual and group counseling as needed

Transition Counselor, 2008 - 2012

- ✓ Collaborate with students and their families on long term suspensions from both middle school and high school
- ✓ Work directly with families to offer case management services as well as referrals to community programs
- ✓ Proven sensitive issue and collaboration management with regards to high-pressure cases

2006 - 2008: DURHAM PUBLIC SCHOOLS

School Social Worker

- ✓ Collaborated with school administration and community resources to monitor and assess cases of child abuse and neglect
- ✓ Monitored and reported on student attendance and overall behavior to school counseling and administration group

2006: VALUE OPTIONS**Clinical Care Manager**

- ✓ Consulted and authorized mental health services for children covered by Medicaid
- ✓ Delivered quality customer service with regards to sensitive and high-pressure circumstances

2001 – 2006: SAMPSON COUNTY SCHOOLS**School Social Worker**

- ✓ Collaborated with school administration and county court systems with regards to school attendance and attendance laws
- ✓ Coordinated with the Department of Social Services on reports of student abuse and neglect
- ✓ Utilized thorough organization and documenting skills to ensure near perfect reporting and historical record keeping

1994-2015- GOOD HEALTH SERVICES/ZOOM SOURCING**Contract Medical Social Worker**

- Worked with Sampson and Granville-Vance Home Health agencies to provide community resources for patient to remain Safe in their home.
- Reviewed medical records for BSW social worker and signed as a MSW to approve social worker's documentation at Sampson Regional Memorial Hospital in Clinton, North Carolina.

2008 – 2011: NATIONAL SCLEROSIS SOCIETY, Contract Care Manager**1998 – 2004: CUMBERLAND COUNTY SCHOOLS, School Social Worker****1997 – 2000: HOME HEALTH and HOSPICE CARE INC, Medical Social Worker - Duties included working with Home Health and Hospice patients assigned. Provided community resource Referrals for patients and their families. Worked with patients at the Kitty Adkins Center and provided bereavement counseling up to a year. After loss.****1988 – 1990: SAMPSON COUNTY DEPARTMENT of SOCIAL SERVICES, Social Worker III****EDUCATION / ACHIEVEMENTS**

Graduate Certificate, Urban School Services, Capella University
Master of Social Work, Family and Child Welfare, Virginia Commonwealth University, Richmond, VA
Bachelor of Arts, Sociology, University of Pittsburgh, Pittsburgh, PA

CERTIFICATION: School Social Worker, Department of Public Instruction, Raleigh, NC
LICENSED: Notary Public, Department of the Secretary of State, North Carolina