



4925 Hawthorne St., Philadelphia, Pennsylvania 19124 • Phone: 267-736-2421 • E-Mail: Tyreestonedavis45@gmail.com

Objective

Enthusiastic individual seeking an employment opportunity in child care utilizing relevant education skills and strong communication skills to ensure a positive atmosphere to make sure the needs of children are met.

Experience

Education Works • 40 E High St., Philadelphia, PA 19144 2009-2011

- Work with kids in the community
- Mediation
- Mentorship
- Supervision
- Work within the community

Blossom Philadelphia, Head House Manager • 102 E. Mermaid Ln, Philadelphia, PA 19118 8/24/2017 –11/27/2017

- Assist with Training and Evaluation of staff, including the coordination of new staff site specific training and document provision of this to staff.
 - Manage staff schedules to ensure all sites are in the proper staffing ratios at all times as specified in the individual's Individual Support Plan (ISP).
 - Manage overtime costs for residential sites based on the annual budget and the needs of the sites.
 - Provide ongoing verbal and written feedback to staff relaying strengths and areas of need.
 - Assist with resident care and facility up keep and staff training capacity areas, as required.
 - Responsible for documented monitoring of all records to include: daily client checks; log books; petty cash; medication logs; time sheets; shopping lists; progress notes; fire drills; incident reports, etc.
 - Responsible for staff compliance to all program support services to include: scheduling coordination; records procedures; medical component issues; core team programs; upper administrative directives.
 - Monitor Resident A.D.L. areas as follows: monitor resident clothing and personal belongings and fill out inventories and follow-up as required; maintain resources for community activities and guide staff in compliance with regular outings, as well as insuring valid documentation in this regard along with structural follow-up; maintain regular contact with nursing staff regarding Resident appointments, medication needs and assessments of these needs.
 - Assist and intermediate in staff/staff, staff/resident, and resident/conflicts and concerns.
 - Input into ISP process through coordination of staff input to meetings and attendance as beneficial and requested, as well as providing follow-up and monitoring of adherence to the developed I.S.P.
 - Ensure the environment of the site is up to standards and that all durable medical equipment is being checked and cleaned regularly.
 - Oversee Health Care Continuum including: schedule and arrange for transportation for all medical appointments; accompany, or arrange for staff to accompany, residents to and from these or any other appointments; monitor the overall health needs of Residents through weekly site visitations and communicate information, as appropriate, to Nurses and Administrative personnel. Communicate non-critical, ongoing evaluation impressions to RN in regular meetings.
 - Responsible for the reporting of all incidents to the Division Director and be an active participant in the incident management process.
 - Provide crisis management support to staff as needed.
 - Familiar with the ISP for the individuals at their sites, and assist as needed with the training of staff on ISP related topics.
 - Maintain On-Call responsibility as assigned, and perform other related duties delegated or requested by the Division Director, or Residential Director.
- **The Mentor Network, TSS Worker, 10601 Decatur Rd, Philadelphia, PA 19154 3/20/2018 - Current**



Responsible for providing one-on-one mental health services to at-risk children and young adults. These children generally have an emotional or mental disturbance and may have spent time in an out-of-home treatment facility. TSS workers provide services in schools, in the child's home or in the community. The TSS worker works in concert with the child's teachers, parents, counselors and medical team to implement the child's treatment plan and transfer skills to the child's primary caregivers.

Education

Western Michigan University

Graduation date: April, 30 2016

Bachelor's degree in Family Studies

Major: Student Integrated Curriculum

Skills

- Positive interaction skills
- Ability to work calmly in stressful situations
- Outstanding interpersonal communication skills
- Patience
- Emotional care
- Effective time management skills
- Knowledge of basic infant and child care protocols