

Umit Kuzhan

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Education

BACHELOR OF SOCIAL WORK | MAY 12, 2017 | TEMPLE UNIVERSITY

- Major: Social Work
- GPA: 3.65

Field Experience

ANGEL CARE SERVICE COORDINATION, JENKINTOWN, PA APRIL 2018 - CURRENT

- Coordinates services in the waiver programs
- Monitors participants and services
- Knowledgeable on using HCSIS system
- Experience working with low-income individuals and navigating systems
- Creates and maintains own agenda

HIASPA, [HTTP://WWW.HIASPA.ORG/](http://www.hiaspa.org/) 2100 ARCH STREET PHILADELPHIA, PA AUGUST 2016- MAY 2017

- Assisted refugees with adapting to the United States
- Acted as temporary volunteer coordinator
- Case worker

SPUREN/TRACES, [HTTP://WWW.ROOTS.TRACES.ORG/](http://www.roots.traces.org/) ELISABETHSTRASSE 10, ERFURT JULY 2017- APRIL 2018

- Working in multiple areas for a small non-profit
- Grant writing
- Creating project proposals
- Able to work with finances
- Self-directed

Other Experience

GREAT AMERICAN DINER, BENSALEM, PENNSYLVANIA SERVER, SEPTEMBER 2012- AUGUST 2014

- Communicated and cooperated with other employees to provide excellent service
- Worked with diverse demographics

CLUBHOUSE DINER, BENSALEM, PENNSYLVANIA SERVER, AUGUST 2014- AUGUST 2016

- Constantly able to multitask efficiently
- Able to work well under pressure and adapt accordingly

Activities and Volunteer Work

- Member of Social Work Student Collective
- Member of Alpha Delta Mu, Honors Social Work Society
- Member of PCTAC- Pennsylvania Center of Turkish American Culture
- Big Brother for Big Brothers Big Sisters of America

Skills

- FLUENT IN ENGLISH AND TURKISH
- PROFICIENT IN MICROSOFT OFFICE SUITE