

Along with this cover letter, I am applying for the case aide position. I feel I would be most qualified for this position because I have training in HIPPA laws, CPR and First Aid, sensitivity awareness, record keeping , cultural diversity, youth services, OSHA, crisis intervention, and life skills. I also have two years completed of college. My working experience overall

dates back to 7 years with good attendance. I'm a hard worker that's always willing to learn. I have a good driving record and valid license. I also have office experience and customer service experience which proves I'm good with communication and working with people. Giving a chance I think I can be a great asset to your company.