

April, 2018

Dear Site Selection Team:

As my resume reflects, I have experience working with diverse student and parent populations as both a guidance counselor and a teacher. I have worked in a variety of settings including urban and suburban, public and private and across all grade levels from K-12.

I enjoy collaborating with a dynamic team in a community that fosters academic excellence, respect, cultural richness, creativity, and a student centered approach to education. I have excellent communication and organizational skills. I feel that my academic qualifications as well as my professional and life experiences will allow me to make a significant contribution to our students.

Furthermore, I am dedicated to helping young people attain their fullest potential as individuals and members of a broader society. I have attached my resume for your consideration. Please feel free to contact me. I can be reached at 215-260-4321. I look forward to hearing from you soon.

Sincerely,

Kimberly McMakin

