

## **SISSY TROY**

2014 Kennedy Street Philadelphia, PA 19124

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### **EDUCATION**

#### **Associate of Science – Behavioral Health and Human Services**

Community College of Philadelphia

Philadelphia, PA

Anticipated graduation date: May 2020

#### **High School Diploma**

Maritime Academy Charter High School

Philadelphia, PA

Graduated: June 2015

### **WORK EXPERIENCE**

#### **Security Officer (unarmed)**

Allied Universal – Philadelphia Museum of Art

Philadelphia, PA

April 2018 – present

- Completing mandatory inspections in a timely manner and reporting any discrepancies to the proper channels.
- Providing safety for patrons of the museum.
- Representing the standards of the museum and following all required security procedures.

#### **Customer Service Supervisor**

Burlington

Philadelphia, PA

November 2017 – February 2018

- Leading a team of cashiers and coaching their professional growth. This included but was not limited to: highlighting their strengths, navigating opportunity areas and developing their customer service skills.
- Communicating positively with customers in a professional and clear tone.

#### **Youth Camp Counselor**

Boys & Girls Club of Philadelphia

Philadelphia, PA

July 2014 – August 2014

- Daily interactions with children in a community setting that included but was not limited to: 1:1 or many-to-one conversations and preparation of age appropriate youth activities.

#### **Summer Intern**

Public Youth Network – Public Health Management Corporation

Philadelphia, PA

July 2013 – August 2013

- Preparing materials for training experiences.
- Assisting with special projects as needed.
- Completing research for community activities.

#### **PYN Intern (Communications Department)**

Public Health Management Corporation

Philadelphia, PA

July 2012 – August 2012

- Completing all data entry, copying, filing and organizing in a timely manner.
- Communicating effectively and clearly in accordance with PHMC standards to all necessary departments when preparing documentation.

**ADDITIONAL WORK AND VOLUNTEER EXPERIENCES AND PROFESSIONAL REFERENCES AVAILABLE ON REQUEST.**