

Alexi Carr
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Education

Drexel University
Bachelor of Science
Psychology

Philadelphia, PA
Anticipated Graduation: June 2021

Skills

Microsoft Word, Excel, PowerPoint, POS systems

Relevant Coursework

Approaches to Personality
Developmental Psychology
Intro to Eastern Philosophy

General Psychology
Cells, Genetics & Physiology

Intro to Sociology
Bio Diversity, Ecology & Evolution

Work Experience

Kelly's Taproom

Server

Bryn Mawr, PA
May 2017 to September 2017

- Gained immeasurable experience in multitasking, memorization, conflict resolution, and performing in a quick-paced environment
- Communicated with employees and management for assistance and team related activities
- Advertised, marketed, and recommended menu items to ensure customer satisfaction

Swiss Farms

Sales Associate

Upper Darby, PA
October 2016 to May 2017

- Cashier associate for drive-thru convenience store
- Accurately memorized orders and provided efficient service
- Face to face interaction with customers

Aeropostale

Sales Associate

Springfield, PA
September 2015 to April 2016

- Learned customer service techniques and protocol for engagement with consumer
- Developed meaningful relationships with coworkers and management
- Actively marketed company promotions through social media and face-to-face interaction within the shopping mall

Express Dry Clean

Data Entry Clerk

Clifton Heights, PA
June 2015 to December 2016

- Accurately documented customer receipts and financial information
- Updated databases daily with new client information
- Duties included opening and closing procedures and cleaning of facility
- Supervised group of 3-7 employees

Volunteer Experience

Rock to the Future

Youth Mentor

Philadelphia, PA
May 2018

- Assisted students with homework in a variety of subjects such as math, english, writing, science, social studies
- Helped strengthen the students' standardized test taking skills
- Acted as a positive role model and advisor

Philadelphia Animal Welfare Society

Animal Care Volunteer

Springfield, PA
November 2016 to May 2017

- Documented the cats' overall health and eating habits
- Thoroughly cleaned cages and replenished bowls of food and water
- Socialized the cats and helped them become accustomed to human interaction