

## **Thomas E. Brokans**

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### **SUMMARY**

- Certified Florida Child Welfare Case Manager with progressive experience in the field of Child Welfare, including work with adults experiencing substance abuse issues, mental illness, homelessness, etc.
- Dedicated, detail-oriented, and respected team player.

### **PROFESSIONAL EXPERIENCE**

#### **University of South Florida**

**Feb. 2017 – July 2018**

##### **Learning and Development Facilitator**

- Deliver Child Welfare Pre-Service curriculum content to newly employed Case Managers over a 10-week cycle
- Provide behaviorally specific feedback coaching, consultation and technical assistance to Child Welfare Case Managers in both office and field settings to help develop their skills
- Maintain all written reports through submission of timely documentation, in compliance with program requirements
- Work in a team setting to develop in-service trainings, maintain a Pre-Service curriculum calendar
- Train supervisors as part of a mandatory 9-day Supervising for Excellence training

#### **Lutheran Services Florida**

**Jan. 2013 – Feb. 2017**

##### **Case Manager Supervisor**

*(Oct. 2015- Feb. 2017)*

##### **Sr. Case Manager**

*(Feb. 2015 –Oct. 2015)*

##### **Case Manager**

*(Feb. 2013 –Feb. 2015)*

- Supervise 2-5 Case Managers within the unit.
- Coach and mentor those case managers on proper techniques and practices on a daily basis.
- Ensure the safety of all assigned children, reaching approximately 80.
- Conduct and facilitate case planning conferences to identify strengths and needs in collaboration with families.
- Establish professional relationships with parents that have untreated mental illness, substance abuse issues in efforts to motivate behavioral changes in order to achieve reunification.
- Conduct and facilitate staffings for unsupervised and overnight visitation, when deemed appropriate.
- Create agendas, lead and coordinate All Team Meetings for the entire agency, including providing training on any new policies, forms, or guidelines for the agency.
- Develop case plans based on identified strengths and needs of families; create the plans in collaboration with the families.
- Maintain communication with all parties of a case, including parents, caregivers, and Guardians ad Litem, as needed, as well as Children's Legal Services.
- Review court reports, home studies, case plans, family functioning assessments, etc., providing feedback and direction to case management to ensure quality and accuracy of future documents.
- Have formed and developed positive working relationship across teams, units and agencies as well as with parents, caregivers and other parties.
- Assist Case Managers agency-wide in the field and office, providing feedback and report on the quality of work and provide coaching to improve on their future work
- Facilitate supervision with other Case Managers, coaching on next steps for case specific items and issues
- Experienced working with Microsoft Office tools.

## **EDUCATION**

**The Pennsylvania State University**, University Park, PA

**May 2012**

B.S. in Secondary Education – Social Studies Option; Minor in History

- *College of Education Future Fund Scholarship*
- *Theodore and Mary Prettiman Endowment for Excellence in the College of Education*
- *Louis C. Kumpf Memorial Renaissance Scholarship*

## **STUDENT TEACHING EXPERIENCE**

**William Tennent High School**, Warminster, PA

**Jan. 2012 – Apr. 2012**

Student Teacher

- 15-Week Practicum for Student Teaching Experience.
- Primary Teacher & Assessor for three 12<sup>th</sup> Grade Government and Public Policy classes.
- Cooperative Teacher for two 10<sup>th</sup> Grade Law & Justice classes.
- Individual mentor for one student throughout the semester, working on study skills, time management, etc.

**Curwensville High School**, Curwensville, PA

**Fall 2011**

Student Teacher

- 6-Week Practicum for Mid Level Student Teaching Experience.
- Primary Teacher & Assessor for one 10<sup>th</sup> Grade US History Class.