

Yonae Stewart

Student

Elkins Park, PA 19027

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Work Experience

Camp Director

Cheltenham Parks And Recreation - Elkins Park, PA

June 2014 to August 2018

Responsible for planning various trips and activities.

- * Assisting children ages 5-12 with everyday things
- * Building character and strength in kids throughout various activities.
- *Planning Trips, organizing games to keep children busy throughout the day

Intern

City Hall 2nd District - Philadelphia, PA

January 2018 to June 2018

Assisting staff members within the office

Answering inquiries by phone and through written communication

Preparing letters, resolutions

Attending board meetings and community events

Filing, faxing, photocopying, etc. Outside of office duties, interns are invited or requested to attend and volunteer at events

Tutor

Stepping Stones

September 2017 to June 2018

Meet students at the school and go over their homework assignments in the applicable subject area

Ask students about specific topics or subject areas that are giving them trouble or that warrant further exploration

Review recent homework assignment and test scores, and work through problems or questions that the student did not answer correctly

Employ proven study aides to prepare for upcoming tests and quizzes

Sales Associate

JCPenney - Willow Grove, PA

January 2014 to June 2017

- *Greeting customers and ensuring a great experience for them during their shopping
- *Assisting guests with finding merchandise
- *Stocking and organizing product on the sales floor

*Ringing up purchases, and handling returns and other discrepancies

Stock Clerk

Unique Beauty Supplies - Philadelphia, PA
November 2013 to August 2014

5408 Germantown Avenue

Stocking

- * Stocking shelves with various products
- * Making products look neat
- * Planning organization with various products
- * Patience
- * Assisting customers with various needs
- * Making sure the store area is clean
- * Handling cash from time to time

Assist cooks and kitchen staff

Wegmans - Montgomeryville, PA
November 2013 to May 2014

Montgomeryville Pa 500 Montgomery Mall

Prepared Foods Worker

- * Package take-out foods and/or serve food to customers.
- * Assist cooks and kitchen staff with various tasks as needed, and provide cooks with needed items.
- * Carry food supplies, equipment, and utensils to and from storage and work areas.
- * Providing excellent customer service at all times

CVS Clerk/Cashier

Jenkintown, PA
January 2013 to 2014

- *Stock
- *Excellent Customer Service
- *Handling Cash/Work POS system

Daycare Worker

Philadelphia, PA
March 2013 to October 2013

Working with children 5 months to 1 years old.

Education

Obtaining BS in Communications (Broadcast Journalism)

Bowie State University - Bowie, MD
August 2015 to December 2018

Communications

Montgomery County Community College - Blue Bell, PA
August 2013 to 2015

Cheltenham High School - Wyncote, PA

September 2009 to June 2013