

**Ms. Nichole D. Riley, MHS**

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**(302) 333-2266**

***September 2017-present      Special Education Science Inclusion Teacher      Middletown H. S.***

My duties will include; working with students with or without special needs to support the behavioral and educational progress of the student. Extensive, daily, and legal case management documentation. Lesson plan implementation. IEP achievement goals, student academic gains assessments, recording and reporting on the development, progress and attainment of pupils.

***February 2016-June 2017      Psychotherapist/Sr. Social Worker      Acadia Healthcare***

My duties included; individual/group psychotherapy, development and implementation of discharge and treatment plans to meet personal, social, health and economic needs. Also, to perform mental health education, service evaluations, site monitoring and client counseling sessions which includes authorization of services and collecting, analyzing and evaluating client progress to ensure treatment goals/objectives are being met. Interacting with other professionals in the development of an interdisciplinary team plan to alleviate crisis situations.

***May 2015- January 2016      Senior Social Worker/Case Manager      State of Delaware***

My duties included; long/short term case management and authorization of TANF, Child Care, Medical and Food benefits. Utilization of DCIS 2, MMIS, and Assist Worker Web software systems. Development and implementation of service plans to meet personal, socio-economic, and health needs of clients in a cost effective, timely and efficient manner. 100% compliance of DHSS regulatory standards, policies, and procedures. Documentation of goals/objectives progress. Acting as liaison between client, provider, and agency to identify, address, and attempt to solve underlying issues that contribute to emergency/crisis situations.

***September 2014-March 2015      Health Teacher      Moyer Academy***

My duties included; collaborating with the school nurse and psychologist to help students achieve social, emotional, and physical wellness; academic gains of students; assessing, recording, and reporting of student development; demonstrating communication and interpersonal skills as they related to interacting with students, teachers, parents, and administrators; documentation of student progress and implementation of health lesson plans.

***December 1998-December 2013      Sr. Sales Account Executive      Comcast Cable***

My duties included; 15 years of working in a very fast paced call center, demonstrating excellent verbal and written skills while troubleshooting, mastering product benefits and knowledge therefore maximizing sales, revenue, and customer base, utilizing Microsoft products such as PowerPoint, Excel, and Windows.

### **Education**

**M.H.S.      Wilmington University**

**Admin. Of Human Services**

**Pi Gamma Mu International Honor Society**

**Graduate Chapter 2016**

**B.S.      University of Delaware**

**Health and Phys. Ed. Studies**

A.S.

Salem Community College

Nursing (TBA)