

KAITLIN MCGINLEY

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September 16, 2018

Dear Hiring Manager:

I am writing to express my interest in the position with your agency. I believe my skills, experiences, knowledge, and willpower will make the best candidate for this position.

As you will note from the enclosed resume, I have a wide range of experience in community mental health. I have many skills that would aid me for your agency and this position. Some of the responsibilities I've held in the past few years are experience in providing individual, family, and group therapy, providing initial and on-going comprehensive assessments of identified families and youth, working collaboratively to provide comprehensive services and linkages and collaborating on a regular basis with all systems involved with the youth and family.

I am confident that my skills coupled with my relevant experience will allow me to make a substantial contribution to your agency. I feel very qualified to fill your position and would like to arrange an interview at your earliest convenience. Please feel free to contact me at 215-359-5997 or by email at kateamcginley@gmail.com.

Thank you for your consideration, and I look forward to hearing from you.

Sincerely,

Kaitlin McGinley