

Levin & Associates Attorneys at Law

400 Greenwood Avenue
Wyncote, Pennsylvania 19095

215-887-7070

Toll-free 1-888-SETTLE-1

1-888-738-8531

Fax 215-887-1670

Internet Site:

www.GratefulTitle.com

e-mail:MDLESQ@GMAIL.COM

Murray D. Levin, Member PA Bar

Settlement Staff:

Meekyung Byun

Michael Chernoff, Sr. Advisor

Cynthia Cieri

Rhonda Ewing

Kara Hartley

Glenn Kasper, Notary

Shirley M. Levin

Andi Sandler

Nicole Verna

Kara Hartey

Sonia Zambrana

April 21, 2017

RE: Kara Hartey

To whom it may concern. Please accept this as my letter of reference for Kara Hartey. She has worked for my law firm and title agency, Grateful Abstract in 2016 and 2017. Our only reason for letting her go is economic.

She has a wonderful personality and losing her is like losing a member of the family. She is well-liked by me and all of her co-workers. She has been instrumental in assisting every other employee in areas ranging from reception to advanced real estate and title insurance processing. She has a delightful personality both in person and on the telephone. She has assisted the bookkeeping staff, the title preparation staff and really shined when I enlisted her assistance in marketing for new title insurance clients. She exceeded all expectations and her efforts resulted in new client acquisition.

She helps on the telephone both in making calls and answering calls. Our business is very complex and she learned to assist clients on several complex matters and refer them to other employees, as needed.

In my industry, we are required to do extensive background checks on employees through a third party, in this case, HireRight. She passed the background check with flying colors.

She is very reliable. She always would let us know if she was going to be out with advance notice. I don't believe she has ever been late or has ever left before the end of her shift. To the contrary, she has stayed late as needed. I am often asked when giving references whether I would hire someone back if our economic situation improved. My answer is a resounding "yes."

You cannot go wrong by hiring Kara. I highly recommend her and she will be an asset to your company. If you have any questions, please call me directly on my cell phone at 215-287-2929.

Sincerely,



Murray D. Levin, Esquire