

Aisha S. Williams
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Professional Summary:

- Experienced Human Service Liaison with a strong background in the mental/behavioral health field working directly with youth and families.
- Direct experience with special needs children in an academic and residential environment.
- Experienced in advocating for families and referrals for childcare, employment and educational training

Experience:

Northeast Treatment Center **2017- Present**

Case Aide

- Supports the Specialized Behavioral Health Foster Care team in carrying out their roles and responsibilities in supporting SBH Foster Care Resource Parents
- Establishes and maintains strong supportive relationships with SBH Foster Care Resource Parents, the children in their care along with the biological families
- Assist SBH Foster Care Team with transporting youth to service providers, school, court, family visits and other youth activities as needed
- Attends court hearings, placement stability conferences, school meeting or other activities related to the child or resource parents needs
- Supports the team and the resource parent with the certification/recertification process as needed

Global Leadership Academy Southwest **2016- 2017**

Leadership Development Coach

- Instructed scholars grade levels k-8 on building leadership skills through interactive lessons and activities
- Assisted scholars in various hands on activities teaching them how to properly and effectively communicate with peers and adults.
- Introduced scholars to job readiness skills and requirements of applying to work permit papers and applications in Pennsylvania
- Assisted scholars with the high school admission essays and application process

Scholar Support Specialist

- Assisted scholars with academics and behavioral management in a classroom setting
- Conducted interventions and counseled scholars during time of crisis to achieve a positive outcome
- Served as the liaison for families of scholars to discuss the growth and goals of the scholar
- Documented all behaviors and interactions of scholars be it appropriate or inappropriate during academic hours

Preschool Family Intervention Program of Community Council Health Systems **2014-2016**

Program Assistant

- Engaged potential students and visitors at the front desk
- Performed general clerical duties including but not limited to: photocopying, faxing, mailing, and filing
- Contacted parents/guardians on a daily basis in regards to PFI functions

COMHAR Inc. **2013-2014**

Supports Specialist I

Provided supervision, training and support to clients ages 21 to 75

- Instructed clients with various mental health/behavioral health disabilities with the assembly of contract work
- Compiled data and documents to support the progress of the clients in accordance with their Individual Support Plans

School District of Philadelphia

2010-2011

Parent Ombudsmen

- Acted as a liaison between the school & families
- Increased parent participation 47% through creative engaging, informative workshops and family based events
- Developed and maintained a Parent Resource Center for over 300 families
- Conducted home visits of students to assure that all needs were being met

Cornell Abraxas

2008-2010

Intervention Specialist/Personal Development Coach

- Trained students in behavioral management, assertiveness and self-discipline skills
- Evaluated students behavioral /social growth through various assessments as a qualification for reintegration
- Successfully reintegrated 88% percent of enrolled students into a mainstream classroom setting
- Facilitated groups on conflict resolution, mediation and decision making

Devereux Whitlock,

2007-2008

Work Trainer Supervisor

- Instructed individuals with various mental health/behavioral health disabilities with the assembly of contract work
- Maintained a safe and therapeutic working environment while encouraging independence
- Assisted individuals daily with achieving their long and short term goals as stated in their I.E.P./B.E.G.P

Job Coach

- Assisted individuals to develop job readiness skills to improve opportunity for employment
- Contacted local businesses to solicit job opportunities
- Monitored and assisted with on-site job performance and assessments

Direct Support Professional

2006-2007

- Supervised the daily activity of one client with severe developmental disabilities
- Increased clients' ability to work independently by 75% through modeling and repetition
- Gained experience working with clients diagnosed with Autism, Developmental Retardation, Asperger's Syndrome, O.D.D, A.D.H.D, and A.D.D

Resources for Human Development

2005-2006

Residential Advisor

- Provided instruction and assistance in life skill areas
- Supported the clients in social and communication skills
- Provided written documentation through communication logs, data sheets and staff communications notes

Education:

1993-1997	John Bartram High School for Human Services Diploma Human Services	Philadelphia, PA
2000-2002	Indiana University of PA Sociology /Behavioral Science	Indiana, PA

