

Loren Vega

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EXPERIENCE

AUG 2017 - PRESENT

DSW, Willow Grove PA - Retail Associate/ Warehouse

- Assists in customer service answering store phone, at POS, and on the sales floor
- Place special merchandise orders for online and in-store purchases
- Receive and process shipments to prepare for restock
- Verify that all merchandising standards are maintained on a daily basis
- Stock and replenish merchandise according to store merchandising layouts
- Open and organize packages to distribute to sales floor

JULY 2016- DEC 2016

Primark, Willow Grove PA - Retail Associate: Health & Beauty Department/ Customer Service

- Directed calls to respective departments, answered customer questions regarding products/items in store.
- Selected as part of new store opening team. Responsible for setting up sales floor and merchandise
- Controlled stock levels and responsible for replenishment within the department
- Developed solutions for customers by listening to their needs and recommending the appropriate products
- Collaborated with other team members to keep the sales floor area clean and organized at all times

MAY 2015 - MAR 2016

Property Medics LLC, Marlton, NJ - Office Assistant

- Managed company emails
- Phone reception and customer service
- Filed company documents and customer invoices

EDUCATION

New York Institute of Art & Design / Personal Styling

January 2018 - Present, NEW YORK, NY

Philadelphia Performing Arts High School/ Digital Design

SKILLS & QUALIFICATIONS

Strong interpersonal skills
Outgoing and Friendly
Excellent communication skills
Organized and Meticulous

Microsoft Office Suite,
Adobe Photoshop, Windows
and Mac Operating Systems
& Applications, Adobe After
Effects

VOLUNTEER & OUTREACH

Style Fashion Week SS19, New York City NY -
Media/Photography -September 2018

Philadelphia Performing Arts High School - Theater Production
- Spring 2014

- Assisted in wardrobe & costume styling
- Supervised hair & makeup for actors

January 2014- June 2017, PHILADELPHIA, PA