

Cieaira M. Matthews
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Philadelphia P.A 19140
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OBJECTIVE

To obtain a position utilizing my skills in the early childhood education field with high level of duties and responsibilities.

SUMMARY OF QUALIFICATIONS

Prepare breakfast,lunch,and snack
Guided children through daily lesson activities
Assisted with potty training for two year olds
Bottle feeding
Cleaned classroom each day to ensure it was up to safety standards
Assisting with hands on activities

EXPERIENCE

Olney Academy Childcare
07/2016-Present

Little Miss Muffets Childcare
03/2016-07/2016
(Infant and toddler teacher)

Wissahickon Boys & Girls Club
09/2013- Present
(Parent Volunteer)
Assisting van driver with transportation for school aged children
Answering phones
Monitoring halls of vistors and students
Working with children on homework assingment

Steel Eleamantry school
09/2015-06/2016
(Parent Home And School)
Planninng activites for student
Having book fares and baked sale
Working with eighth graders on class trips and graduations
Attending meetings for home and school
Rasing money for our school

EDUCATION

Culinary Arts Training Keystone Job Corps, Drums, P.A 2011
Diploma

Martin Luther King High School, Philadelphia, P.A 2007

REFERENCES

Available Upon Request