

Dear HR Representative,

I'm applying for Case Manager position.

Served as Addiction Counselor providing counseling services to MMT / MAT consumers in opioid recovery, assisted Trenton Healthcare LLC achieve CARF certification, served as Case Manager for Rescue Mission of Trenton (Homeless Shelter, Behaviorally Challenged and Addiction / Recovery) and Case Manager for NJDCP / DCP&P (Family Services Specialist).

Served the Behaviorally Challenged in psychiatric hospitals / residential settings by assisting clients achieve IHP / ISP and Treatment Plan goals / objectives.

Extensive law enforcement, security and public safety experience, including serving the U.S.Dept. of Homeland Security.

I hope my experience and education qualifies me for an interview. I look forward to hearing from you. Thank you.

Sincerely,
Arthur D. Jones, MA
609-454-7429