

Aimee Papadopoulos

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EXPERIENCE

Raymour and Flanigan, Customer Service Representative- Langhorne, PA June 2017- Present

- Provide genuine, friendly and professional service on a daily basis
- Resolve escalated customer issues
- Show effective listening and able to work efficiently with a team as well as independently
- Have clear communication, and organization skills on the phone as well as in person

Rite Aid, Shift Manager - Philadelphia, PA

Aug 2015 - Aug 2017

- Direct and supervise 20 employees engaged in sales, inventory-taking, and reconciling cash receipts
- Coach and mentor staff members by offering constructive feedback, taking interest in long-term career growth of associates, and training newly hired employees
- Accountable for store cash and all other financial assets including reconciling \$100 cash register drawers, preparing up to \$10,000 deposits, and determining 3 cash audits per week

Little Caesars, Cashier - Philadelphia, PA

Mar 2015 - Aug 2015

- Served customers and answered telephones adhering to store guidelines and procedures
- Cleaned and organized 5 workstations and other assigned areas to help maintain standards for restaurant
- Completed in-person customer orders in a timely manner, guaranteed high level customer service, and held responsible for handling money amounts exceeding \$2,500

Cedarbrook Pizza, Cashier - Philadelphia, PA

Jul 2014 - Jan 2015

- Processed over 100 customer payments daily by cash, debit, and credit card
- Coordinated with hostess, floor, and kitchen staff to ensure positive guest experiences
- Managed telephone requests, delivery orders, and reservation or menu questions

REFERENCES

Available upon request