1604 Church Lane Philadelphia, Pa 19141 (267) 239-6911 Nadaenoughbeauty@gmail.com

# Dionada Devlin

## **SKILLS**

A dedicated hard-worker who have much experience interacting and working with people. Punctual, diligent and flexible employee who provides great work ethic. I plan on bringing great energy and enthusiasm to your establishment.

## **EXPERIENCE**

TD Bank, Philadelphia, Pa Bank Teller

September 2018-current

 As a Bank tellers I am responsible for handling customer financial transactions like deposits, withdrawals, transfers, money orders, and checking.
My duties as a bank teller also include me counting cash, answering phones, filing deposit slips and paperwork, managing ATM deposits, and balancing numbers at the end of the day

#### Ulta Beauty salon, Philadelphia ,Pa Arch expert

April 2017 - June 2018

• Provide waxing, eyebrow tinting and eyelash extensions services to clients. Keeping a one to four ratio between services and benefit product sales. Maintained a steady and growing clientele.

#### Macy's, Willow Grove, Pa - Beauty advisor

September 2016- April 2017

• As a beauty advisor i provide great customer service by exceeding customer expectations Werified that all merchandising standards were maintained on a daily basis. Educated Woostumer on product knowledge and application. Exceeded targeted sales goals by 21%.

### **Kelly Educational Staffing**— Administrative Assistant

June 2016- September 2016

• I assisted the administrators for kelly educational staffing. My duties included organizing supplies, preparing applications for future employees. Assist during meetings and orientations for new employees. Inputting marketing data into excel and taking phone calls.

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# **EDUCATION**

# Empire Beauty School, Philadelphia, Pa Cosmetology License

June 2015- May 2016

Community College of Philadelphia, Philadelphia, Pa

Communications

January 2013- May 2014

Imhotep High school, Philadelphia,Pa

High school diploma

September 2009-June 2012

#### References

Brook Powell - (267) 235-3872 Daaiyah Neal- (215)-350-8837 Erin - (603) 903-5197