

Morgan Moore

Group Supervisor/Preschool Lead Teacher

Philadelphia, PA 19131
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Work Experience

Group Supervisor/Preschool Lead Teacher

Darlene Wee's Care For Kids
May 2018 to May 2018

The Present

- Supervise staff in the execution of their lesson plans and teaching strategies, providing constructive feedback concerning opportunities for improvement in the classroom

Lead Teacher

Computer Kids Daycare Center
January 2016 to May 2018

- Create and approve lesson plans for preschool students, teach preschoolers in the basics of math, reading, science and the arts; conduct hourly headcounts, ensuring each child is accounted for
Computer Kids Daycare Center, Lead Teacher: January 2016- May 2018
- Facilitate safe and educational activities for infants and toddlers in the classroom, conduct daily headcounts ensuring each child is accounted for, complete and file weekly lesson plans for children

Debate Instructor/Resident Advisor

Capitol Debate Inc
June 2014 to August 2017

Seasonal)

- Instruct middle and high school students in the basics of Public Forum debating and serve as a competition judge in debate tournaments
- Supervise residence halls, making sure to conduct daily and nightly headcounts, formulate group activities and seminars

Director of Drama

The Shipley School
June 2013 to July 2016

Seasonal)

- Lead group sessions during summer camp for children and counselors, ensuring both that activities are centered around theater and drama and that they incorporate recreational, thought-provoking, and physically-engaging tasks
- Author and direct the annual camp play, ensuring each camper has a role

Education Coordinator

Bright Beginnings Inc
November 2012 to May 2016

Work as an assistant to teachers in teaching and providing care for infants/toddlers and educational instruction

- Organize and file school documents, complete school-related administrative tasks, create and distribute memos to staff

Community Action Team Member

MEE Productions

June 2009 to August 2010

Seasonal)

- Disseminate informational pamphlets to low-income community residents on topics such as literacy, sexual health, and higher education and engage citizens in a "pitch" that motivates residents to pursue resources listed in pamphlets

Education

Criminal Justice and Psychology in Criminal Justice and Psychology

The George Washington University

May 2017

High School Diploma

The Shipley School - Bryn Mawr, PA

June 2012

Skills

CUSTOMER SERVICE, EXCEL, MICROSOFT POWERPOINT, POWERPOINT, WORD

Additional Information

SKILLS

- Adept in Microsoft PowerPoint, Word, Publisher, and Excel
- Highly skilled in organizational tasks and event-planning
- Strong public speaking and leadership skills, social skills and customer service abilities, background in community engagement
- Adept at working in a fast-paced environment, ease in adjusting to new and/or challenging situations
- Passion for working with children of all ages and strong prior and current work experience with them
- Conversational level of proficiency in speaking and writing in Spanish