

Anthony Flores

1417 N 18th St. | Philadelphia, PA | 19121
610.216.8979 | 86FloresA@gmail.com

EDUCATION.....

Temple University

Philadelphia, PA

Klein College of Media and Communication
Media Studies and Production Major

Expected Graduation

May 2021

RELEVANT COURSEWORK.....

Intro To Media Production

Klein College of Media and Communication

Business of Media

Klein College of Media and Communication

Studio Recording Techniques

Klein College of Media and Communication

Creativity and Organizational Innovation

Fox School of Business and Management

RELATED EXPERIENCE.....

Fluortek Inc.

Easton, PA

Human Resources Intern

May 2018 - August 2018

- Communicated and worked closely with temp agencies to recruit qualified candidates
- Assisted in all aspects of orientation of new hires, including paperwork, testing, and training
- Designed flyers and internal informational documents for employees

SKILLS.....

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Outlook
- Windows 10
- Mac OS
- Adobe Photoshop CC 2018
- Adobe Premiere CC 2018
- Pro Tools
- FL Studio 12
- Audacity

WORK EXPERIENCE.....

AutoZone

Bethlehem, PA

Sales Associate

March 2018 - May 2018

Foot Locker

Whitehall, PA

Sales Associate

February 2017 - August 2017

Perkins Restaurant and Bakery

Bethlehem, PA

Maintenance

September 2016 – January 2017

St. Luke's University Hospital

Bethlehem, PA

Volunteer

January 2016 – June 2016