

Hazara Ali

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Career Objective

To obtain a position with an opportunity for professional growth and development.

Employment History

**Century 21 Department Store Complex
Support/Cashier**

September 2016-March 2018

- Ensured guests are provided a clean, safe and easy to shop store by stocking product neatly and accurately.
- Assisted with the collection and sorting of hangers and hard tags from register complexes.
- Consistently made additional merchandise suggestions in order to maximize every sales opportunity.
- Informed each guest of current offers, programs and events.

**Macy's seasonal Sales
Associates**

November 2014-January 2015

- Assisted customers in making selections and finalizing sales in Men Suits.
- Assisted customers who required help with shopping and navigating the store.
- Ensured items were appropriately displayed in the correct area of the store.
- Handled a cash register as needed, including processing returned items and issuing refunds.
- Adept at convincing new customers to sign up for the Macy's store credit card.
- Responsible for achieving personal sales goals and Star Reward goals.

Private Tutor

September 2007- July 2014

- Assisted six elementary students in improving their math and English skills.
- Assisted in essay writing, editing, and formatting.
- Helped students learn English grammar, pronunciation and reading.
- Teach students study skills, note-taking skills, and test-taking strategies.
- Wrote individual tutoring plans in accordance to the individual needs of students.
- Reviewed materials assigned by the students' teachers and helped students complete homework.
- Created lesson plans, review worksheets, and practice tests to prepare students for weekly tests.

Education

Marketing Management

Bachelors' in Business Administration, Baruch College- Zicklin School of Business

Currently attending

Business Administration

Associate in Arts Degree, Borough of Manhattan Community College (BMCC)

January 2015

Diploma

Thomas Edison Vocational & Technical High School

June 2012

Certificates

- Career & Technical Education Endorsement (2011-2012)

Extracurricular/Activities

- Baruch's Women in Business Club, Member, Fall 2015
- BMCC Human Service Club, Vice President, Spring-Fall 2014
- BMCC Muslim Student Association, Member, Spring 2014
- Thomas Edison High School Asian Club, Member, October 2011-June 2012
- Service in Guidance Counselor's office, September 2011- May 2012

Skills

Proficient in Microsoft Word, Excel, And PowerPoint

Ability to work well with others and manage multiple projects under tight deadlines.