

**Barbara A. Gress**  
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### **Objective**

I am pursuing a fresh and exciting opportunity to align with other professionals who are inspiring valuable outcomes for and with their stakeholders. As a prepared and perceptive individual with extensive practical experience, my areas of expertise include stewarding positive relationships, supporting successful operations, and implementing effective administrative systems.

### **History**

#### **1985 - 2011, Wentworth Property Management**

While growing within the Wentworth family, I advanced my career via many exciting opportunities to include Leasing Coordinator, General Manager, Regional Director, and Executive Consultant serving valued partners in Pennsylvania and New Jersey.

#### **September 2011 to August 2014, Saint Matthew Catholic School**

*Advancement Director*

#### **September 2014 to August 2017, Good Shepherd Catholic School**

*Advancement Director*

As Advancement Director, I was responsible for guiding and assisting the school leadership with the tasks of creating, planning, managing, coordinating, and evaluating the fundraising and enrollment management platforms for the school.

### **Talents and Strengths**

- Creating and stewarding positive relationships
- Results driven
- Loyal promoter, invested in an organization's vision and mission
- Fully focused, ensuring the highest quality of work is accomplished
- Excellent problem solving, decisive decision maker
- Critical thinking, sound reasoning, logical solutions
- Clear, concise, and effective verbal and written communicator
- Exceptional interpersonal skills, empathetic, generous
- Dedicated community service volunteer
- Particular consideration towards professional manner and appearance
- Extreme sensitivity concerning confidential matters
- Effective administration of operations and organization
- Successful collaborator as part of a team or working independently
- Considerable, progressive work experience
- Keen ability to learn new techniques and skills, minimal learning curve
- Embraces change, adaptable to new environments and ideas