# **Tushine Fields**

Philadelphia, PA 19111 tushinefields@gmail.com 2672062444

To utilize my skills in the company

Willing to relocate: Anywhere

Authorized to work in the US for any employer

# Work Experience

#### **ASSISTANT TEACHER**

Spin - Philadelphia, PA October 2016 to Present

### **Assist teacher**

the learning world child academy - Philadelphia, PA November 2014 to Present

#### **Resident Advisor**

kencrest - Pottstown, PA March 2015 to March 2016

#### Responsibilities

Provide care to clients with mental disabilities

#### Accomplishments

the impact I have on this job that I help the client learn how to be independent

#### Skills Used

Positive approaches, good communication skills, positive energy, motivation

### Night Lead

aramark - West Chester, PA July 2013 to January 2015

## Responsibilities

Making sure cashiers have enough money, making sure the store stocked, making sure the store meets its daily goals .

#### Accomplishments

recieving good feedback pertaining my customer service and running the shift

Skills Used Supervisor skills

### Full time personal duty

Grandparent - Philadelphia, PA

August 2011 to November 2014

Responsibilities

Prepare meals (breakfast,&dinner)
Vacuumed ,sweep & mopped the floors
Light dusting & laundry

# **Cage Cashier**

Parx Casino - Bensalem, PA July 2010 to October 2011

Paying out and collecting money brought into the casino Keeping a record of all exchange transactions

### **Shift Manager**

Wawa Food Market - Philadelphia, PA March 2009 to April 2010

Works to support the store management team Facilitate all levels of the store

### Housekeeping

Serenity Hospice Home Care Staffing - Philadelphia, PA November 2008 to November 2009

#### Responsibilities

Mopping floor, changing linings, sweeping, dusting and wiping counter tops, desposing the trash, cleaning restrooms, vacuuming, light dishwashing

### **Overnight cashier**

Shoprite - Cheltenham, PA November 2006 to January 2007

Counting money in the drawer at the beginning of the shift Conduct inventory and stock

Skills and Experience:

Microsoft systems(Word, PowerPoint and Excel) Customer Service leadership training

### Education

### Associate in Business management

Everest University-South Orlando - Florida 2016 to 2018

#### **CMA in Medical Assistant**

Harris school of Business - Darby, PA 2012 to 2013

### **Diploma in Liberal Arts**

Imhotep Institute Charter High School - Philadelphia, PA

# Certifications/Licenses

# **CPR/First Aid**

October 2016 to October 2018

# Additional Information

Enthusiastic, dependable and efficient
The ability to train and teach others
Strong theological and practical
Excellent interpersonal and communication skills