
EDUCATION

Clark University: Atlanta, GA, Aug 2012-2017, Doctor of Education in Educational Leadership

Capella University Minneapolis, MN, July 2006 – 2008, Certificate of Graduate Studies in School Psychology
July 2008 – 2010, Masters of Education in School Psychology

Temple University Philadelphia, PA, August 1997 – 2001, B. S. in Elementary Education
Graduated: Cum Laude

**PROFESSIONAL
CERTIFICATIONS**

Educational Leadership Tier II	August, 2017
School Psychology (P-12)	September, 2010
Georgia Teaching Certification (P-5)	June, 2002

PROFESSIONAL LEARNING

- SSTAGE Conference for RTI management and implementation, GAEL conferences for Special Education Administration, RESA Special Education Consortiums, RESA Training of issues impacting school psychologists, Team Building Programming, GASP workshops, Learning Focused Schools, ADOS training, RTI: Solution Tree, GaDOE conferences for Directors of Exceptional Education

WORK EXPERIENCE

Bartow County School System, Cartersville, GA

July 2018- Present, Exceptional Education Coordinator:

- Assist in coordinating, monitoring and evaluating the effectiveness of IEPs. Participate in the development of the special education implementation manual for Bartow County. Assist with responding to and addressing parental concerns, complaints and legal actions. Represent the district at regional and state meetings. Ensure compliance with state and federal laws and regulations pertaining to special education. Provide training to staff on IDEA compliance. Serve as a resource or consultant to school personnel in support of special education students. Assist with interviewing, hiring, placement and evaluation of special education staff. Participate as a member on the system level leadership team and assist in the development of department initiatives. Assist in preparing routine reports for the Superintendent, school board, staff and State Department of Education. Assist in the identification of all types of exceptional students living within the district (public, private and homeschooled students). Develop and implement trainings for new special education teachers and student support team coordinators. Coordinate services of students transitioning from Babies Can't Wait. Maintain confidentiality and treat sensitive situations with discretion.

Bartow County School System, Cartersville, GA

July 2016- June 2018, Exceptional Education Compliance and Child Find Coordinator:

- Managed the Response to Intervention process for the school district. Facilitated the implementation of academic and behavioral interventions for students across the district (P-12). Analyzed and Interpreted Response to Intervention data to determine appropriate referrals to special education. Addressed parental requests for special education evaluations. Worked to ensure timeline compliance for referrals to special education. Lead quarterly meetings for Response to Intervention Coordinators at each school. Consulted with teachers, administrators and parents to determine the needs of the school and/or students. Lead proportionate share meetings. Consulted with the Director of Exceptional Education and the Chief Academic Officer to ensure the Response to Intervention process was effective throughout the school district. Authored the MTSS and co-authored the 504 manual for implementation across 21 schools.

Bartow County School System, Cartersville, GA

July 2011- July 2016, School Psychologist:

- Administered and interpreted psychological assessments to determine the strengths and weaknesses of students. Recommended interventions to assist students who displayed behavioral, academic or socialization challenges. Consulted with teachers, administrators and parents to determine the needs of the school and/or students. Co-authored Crisis Management manual for implementation across 21 schools.

Norcross Elementary School, Norcross, GA

August 2010-May 2011, Fourth Grade Teacher:

- Guided and Instructed students on the Georgia Performance Standards. Continually progress monitored and assessed students to ensure academic success. Implemented the Response to Intervention process and differentiated instruction based on student needs. Former Committee member of the Norcross Elementary Book Club that aided in promoting literacy throughout the school.

Norcross Elementary School, Norcross, GA

August 2007- May 2008, Literacy Coach:

- Presented professional development training sessions in reading and writing to the Norcross Elementary School faculty and staff. Planned and presented model lessons in reading and writing. Assisted teachers in the development and implementation of research-based interventions in the areas of reading and writing.

Norcross Elementary School, Norcross, GA

August 2001-May 2007, Third Grade Teacher:

- Supervised, observed and assessed students according to the education standards set by the Gwinnett County Public School System. Promoted and maintained a positive learning environment, increasing student motivation and morale. Provided modified instruction, and character development, increasing academic achievement for students. Requested to have a lesson videotaped to provide faculty with effective teaching strategies.

PROFESSIONAL ASSOCIATIONS:

National Association of School Psychologists, Georgia Association of School Psychologists, Phi Kappa Phi Honor Society, Georgia Association of Educational Leaders, Student Support Team for Georgia Educators