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Markell R. James

**Objective:**

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- To obtain secure and flexible employment that will allow for continued professional growth. To increase my knowledge base and skill level as it relates to career development.

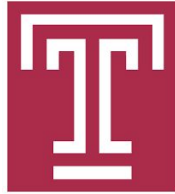
**Education:**

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*Graduation Date: February 02, 2006.*  
**Temple University, Philadelphia, PA.**

**Bachelor of Arts:**

- Major: **Criminal Justice**
- Minor: **Psychology**



**Experience:**

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**6.13.18**

**Home Care Service Coordinator Training**

**10.11.16 - 6.24.16**

NorthEast Treatment Centers, Philadelphia, PA

**Behavioral Health Worker.**

- Provide therapeutic support to identified child in need of support services.
- Respond promptly and appropriately to child during episode to ensure safety and compliance.
- Complete all necessary reports outlining child's behavior in order to facilitate appropriate treatment and care.

**04.18.2011 - 2.15.15**

NorthEast Treatment Centers, Philadelphia, PA

**Foster Care Case Manager: General/Treatment/Medical.**

- Provision of case management services as detailed in DHS Performance Standards. This includes assessment of safety, provision of visitation services and maintenance of all oral and written contacts regarding appropriate services on behalf of the legal family, child and foster family.
- Provision of services to meet normal developmental needs – this includes that children placed in care receive appropriate shelter, supervision, food, clothing, health/medical care, educational/vocational activities, recreation/social activities, utilization of community resources and life skills education.

- Provision of counseling (i.e. face-to-face contact) between case manager and any members of triad.
- Provision of reunification services to assess the potential for a minimum standard of parenting, as well as rehabilitating and stabilizing family relationships.
- Provision of on-call services through a rotational basis as outlined in ACYDS Emergency/On Call Procedures.
- Completion of all required documentation of services provided (i.e. case notes, ISP/Quarterlies, FAF, FRS, BOC) within established time frames.
- Attendance at training, supervision sessions and staff meeting as required.

**10.13.2008 -03.02.2010**

Pennsylvania MENTOR, Philadelphia, PA

**Service Coordinator/Foster Care: CRR Host Homes.**

- Conducted bi-weekly face-to-face contacts at host homes to ensure the safety and well-being of client with provision of counseling between service coordinator and any members of triad.
- Completed all state and agency approved safety assessments as detailed in DHS Performance Standards.
- Ensured timely completion of documentation outlining services provided as it related to progress with goals concerning client, biological family or any member of the triad.
- Coordinated services to ensure the appropriate developmental needs of clients or any member of the triad was being met--which included mental and general medical health, educational and behavioral activities and general life skills needs.

**03.19.2007 - 09.29.2008**

Northern Home for Children, Philadelphia, PA

**BHRS/Wraparound Case Coordinator**

- Identified, linked and coordinated services for designated consumers ranging from mental health assessments and services, behavioral and medical health needs, and insurance and service provider inquiries and needs.
- Accurately completed documentation in a timely manner to ensure continuity of services--which required working knowledge of insurance and services providers such as Community Behavioral Health and The Department of Human Services.
- In charge of scheduling and maintaining the documentation from psychological and Psychiatric evaluations and inter-agency meetings in a timely manner to ensure continuity of services.

**03.15.2006 - 03.15.2007**

BEBASHI- Transition to Hope, Philadelphia, PA

**Prevention Case Manger**

- Co-Facilitated a minority youth HIV/AIDS prevention educational group.
- Recruited minority youth for individual prevention and risk reduction case management.
- Provided resource management to adult clientele infected with and impacted by HIV/AIDS with needs ranging from basic to intensive medical and nutritional needs.
- Maintained detailed documentation of case progress.

Interests:

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- I enjoy reading, writing poetry and short stories; playing the guitar, graphic arts and design, photography and also repairing and working on computers in my spare time.

Reference:

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- Available upon request.