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## RICHELLE SHIPPEN

### OBJECTIVE

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A position as a Substance Abuse Counselor which will allow me to utilize my degree in Criminal Justice, my Masters' in Addictions and Family Counseling as well as my License as a Professional Counselor and extensive experience in the social services field.

### EDUCATION

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*August 2009 Bachelors of Arts majoring in Criminal Justice  
Phoenix University Philadelphia, PA  
May 2012 Masters in Science Addictions and Family Counseling  
Grand Canyon University, Phoenix Arizona  
May 2015 Masters in Science, Licensed Professional Counselor  
Grand Canyon University, Phoenix Arizona*

### WORK EXPERIENCE

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10-14 to 5-15 Internship Penn Presbyterian 3910 Philadelphia, Pa

Practicum Experience with PCPC Assessments, Group education, Individual Counseling, and Biopsychosocial, writing individual as well as group notes

2015-2015 Internship University of Pennsylvania@ Presbyterian 3910 Building Philadelphia, Pa

I have worked on my practicum as a Licensed Professional Counselor, I have worked in Assessments and Screening for drug and alcohols wanting to become sober. I performed doing biopsychosocial w/ clients in need of screenings to go inpatient or to attend the outpatient program. I explained Gorski's development phase of recovery. At this point I have been running the Women's' group which meets three times a week.

2012/Internship Girard Medical Philadelphia, Pa.  
Practicum- Miracles in Progress

I worked a minimum of three months direct counseling experiences, with those suffering co-occurring disorders, working knowledge of the DSM-IV, knowledge of the counseling theories for Substance Abuse and Dependence,

Individual and Group Therapies along with knowledge of the 12 Step program

2007-2009 Childs Memorial Baptist Church

Philadelphia, PA

***Volunteer - Bread of Life Ministry***

Provided support and assistance to individuals in need, Prepared and distributed meals for the homeless population, Encouraged those struggling with drug addiction by affirming faith and hope to strengthen their recovery.

2003 – 2006 Elwyn's Fairplace for Girls

Philadelphia, PA

***Resident Advisor***

Providing supervision and therapeutic support to at risk adolescent females ages 12-18. Facilitating daily structured and organized recreational routines, along with group and individual counseling, provided assistance in implementing a behavioral intervention plan, provided assistance in implementing alternative activities to redirect challenging behavior, served as role model for positive attitudes and behavior, performing case work duties such as progress reports, quarterly reports, implemented and reviewed incident reports and distributed reports to lead supervisor, served as liaison between DHS, therapist, and families regarding treatment of females in placement.

1998-1999 Comhar

Philadelphia, PA

***Group Facilitator - Internship***

- Organized and planned group sessions, challenged group discussion, encouraged participation, provided alternative view points and additional information, actively listened, observed non-verbal communications.

***Case Manager***

- Maintain client information in daily logs, along with group information, assisted in orientation of new consumers, collaborated with other agencies to provide services and resources to clients, maintained confidentiality of clients.

1992- 1993 Alston Wilkes Halfway House

Columbia, S.C.

***Supervision Specialist***

- Supervising and inventory of all inmates in the facility, collecting urinalyses for drug screening, monitored house arrest inmates and performed daily reports while serving on the Disciplinary Board, monitored physiological and psychological needs, maintain an effective relationship with the inmates and their family.

1990-1991 Greater Philadelphia Community Correction Center Philadelphia, PA

***Shift Manager***

- Maintained open communication with all team members, Collaborated with other agencies, provided on call services for emergencies, conducted room searches and monitored inmates on daily outing and weekend passes.

## CERTIFICATIONS/ TRAINING

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- Certificate – Drug and Alcohol Counseling
- Certificate in Confidentiality
- Certificate in Assessment and Screening
- STD/TB
- PCPC