

Nasha Arzuaga

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Objective

I want to succeed in a stimulating and challenging environment, building the success of the company while experiencing and growing within the organization.

Education

Northeast High School Philadelphia, PA September 2009 – May 2012

High School Diploma

TONI&GUY Hairdressing Academy Philadelphia, PA January 2014 – June 2015

1250 Cosmetology Hours

- Hair Cutting, Hair Coloring, Hair Styling
- Manicures and Pedicures
- Customer Service and Client Retention

Work Experience

Student Climate Support Staff Philadelphia, PA The School District Of Philadelphia
January 2019- Current

- Escort students to restroom
- Support teachers or staff with students
- Guide students to class
- Supervise in lunch room
- Front desk, signing in parents and visitors

Unit Clerk 3 East Surgical Philadelphia, PA Temple University Hospital November 2016-
August 2018

- Discharge and admit, transfer patients
- Work closely with Clinical Healthcare professionals
- Manage and Answer high volumes phone calls
- Managed Nurses Station , over seen paperwork, orders and supplies

Nail tech Philadelphia, PA Primp and Play November 2015 - April 2016

- Manicure, pedicure, gel manicure, gel pedicure, nail art
- Customer service
- Organizing special events

Bus Aid Trenton, NJ June 2013 – August 2013

- Aided driver in ensuring safety of special needs students.
- Supervised special needs student's arrival and departure from bus.
- Performed conflict resolution between students.

Skills

Knowledgeable in EPIC

Excellent customer service skills and verbal communication skills

Strong multi task skills