

Bendu Pour

6814 Cobbs Creek Parkway Philadelphia, PA

(267) 909-6214

pourbendu16@yahoo.com

Employment History

Philadelphia School District, Philadelphia PA

ELA Teacher

December 30, 2016 - June 7, 2018

Plans, prepares and deliver lesson plans and instructional materials that facilitate active learning. Develops schemes of work, lesson plans and tests that are in accordance with established procedures. Instruct and monitor students in the use of learning materials and equipment. Uses relevant technology to support and differentiate instruction. Manages student behavior in the classroom by establishing and enforcing rules and procedures. Maintains discipline in accordance with the rules and disciplinary systems of the school. Communicates necessary information regularly to students, colleagues and parents regarding student progress and student needs. Assigns and grade class work, homework, tests and assignments.

Devereux Day School , Malvern, PA

May 4, 2013 December 28, 2016 - *Teachers Assistant*

Assists a teacher with instructional responsibilities. Often helps the main teacher by managing students with learning disabilities, such as ADHD, and regular education students. Reinforced lessons presented by teacher by reviewing material with students one-on-one or in small groups. Enforced school and class rules to help teach students proper behavior. Helped teacher with record keeping, such as tracking attendance and calculating grades. Helped teacher prepare for lessons by getting materials ready or setting up equipment, such as computers. Helped supervise students in class, between classes, during lunch and recess, and on field trips. Helped teacher make accommodations to lesson plans for students with IEPs. Conducted 1:1 reading with gifted students. In charge of small reading groups of low levels and high levels.

Devereux Children's Behavioral Hospital , Malvern, PA

October 7, 2013 – December 27 , 2016 *Direct Support Professional*

Assists and supports in the planning, implementation, and documentation of programs designed to meet social, emotional, physical, and personal needs of patients. Additionally responsible for safety and hygiene of patients; assisting, supporting, and instructing individuals in self-help skills designed to encourage independence. Communicates student progress to parents guardians and home school district, responds to parental concerns engaging the family in the instructional process.

SOS Teaching/ Mastery Charter, Philadelphia, PA

May 2010- June 2012 *Substitute Teacher*

Provided instruction, instructed lesson plans, assigned class work and homework, familiar with several classroom management techniques. Performed duties usually required of absent teacher such as lunchroom duty, hall monitoring, emergency evacuation routes for the classrooms assigned. In addition, procedures for referring students who are disciplinary problems and performed other related duties as directed by principle

Urban Outfitters, King Of Prussia***Sales Associate January 2008- December 2009***

Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service. Operating cash registers, managing financial transactions, and balancing drawers. Achieving established goals

**American Eagle, King of Prussia, PA October 2007 - January 2008
*Sales Associate***

Assisted and encouraged customers in selecting and purchasing required products. Addressed customer's needs advised and helped locate appropriate merchandise. Described product's benefits and demonstrated usage/operation of products.

Awards and Achievements***Dean's List***

African Association– Vice President *National Honor Society*

Additional Skills

Spring 2013, Fall 2012, Spring 2009, Spring 2008 Fall 2012 2004-2008

Proofreading plays, books, fiction and non fiction papers, studied William Shakespeare's plays and sonnets, editing, some ideas on decoding duality in a myriad of William Shakespeare's plays. Excellent reading comprehension, familiar with organizing files, writing fiction and non fiction works, summarizing, identifying key points in multiple bodies of works. Proficient in Microsoft Word, Powerpoint, Excel, Multitasking and Public Speaking.

References are available upon request