



Bevie Chandler
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To Whom It May Concern,

It is my pleasure to recommend Shaniqua Miller for a position at your company. I have known her for over 10 years in my capacity as both a Program Director and Director of Human Resources. Shaniqua worked for me on various projects involving clerical support and data entry, and based on her work, I would rank her as one of the best clerical support staff I have ever had. This is due Shaniqua's ability to pay close attention to detail, her follow up and collaborative efforts with various departments.

Shaniqua distinguished herself by consistently submitting exceptionally error free reports. She is highly intelligent and has superb analytical and communication skills.

If her performance in our company is a good indication of how she would perform in yours, she would be an extremely positive asset to your company.

If I can be of any further assistance, or provide you with any additional information, please do not hesitate to contact me at the phone number or email address listed above.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Chandler", is written over a light blue horizontal line.

Bevie Chandler

Director of Human Resources

Locations

Center City | 1216 Arch St, 6th Floor | Philadelphia, PA 19107 | 215.981.0088
North/Casa Nueva Vida | 2641 North 6th St | Philadelphia, PA 19133 | 215.291.9700
West - Filbert Street (39th & Filbert Sts) | 3901 Market St, Box 1934 | Philadelphia, PA 19104 | 215.243.2800
West - Market Street | 3600 Market St, Suite 601 | Philadelphia, PA 19104 | 215.586.7600
Chester | 2302 Edgmont Ave | Chester, PA 19013 | 267.428.3510

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