Josue Monge

Returning CORA/YouthCOR Worker

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To:
CORA Services/YouthCOR
8540 Verree Rd,
Philadelphia, PA 19111
6 January, 2022

Dear CORA Services/YouthCOR,

I am so grateful to have worked with you in the past (2018, 2020) and it was such a huge honor to lend my services to you. I would bring you the skills I've learned in high school, as well as the skills I've learned in college might serve good use to your company:

- Skilled with Adobe applications (Illustrator, Photoshop, InDesign)
- Skilled with Microsoft 365 (Word, Powerpoint, Teams)
- Working well in a team environment or individually
- Good communication skills
- Responsible and mature, work well with minimum supervision
- Bilingual: Spanish

I also wanted to add that due to the ongoing COVID-19 pandemic, I am fully vaccinated and boosted, and I will also be attending with a mask for protection due to the rising cases and new variants. As for my skills, I hope they will be enough experience for your consideration of me, and I am willing to improve and to learn how to be better.

I do hope to hear from you soon.

Thank you for your consideration.

Sincerely, Josue Monge