

February 26, 2019

To whom it may concern,

I am delighted to recommend Kara Kolb for a school counseling position without reservation. As a school counselor, I am well aware of the skills and talents necessary for success as a student advocate, and am certain that Kara will be an outstanding addition to any professional staff.

I can think of no challenges that would interfere with Kara's success. Kara's work habits set a high standard for interns in our department here at Penndale where she served for the Fall semester of the 2018-2019 school year. Her preparation and personal touch balance to provide a very productive environment for our students. Professionals throughout our department and school benefited greatly from collaborative efforts managed by Kara.

In addition to her organizational and leadership skills, Kara has demonstrated an extraordinary ability to analyze problems critically and to recommend various options or solutions. As her professional peer, I have witnessed many occasions where Kara was able to assist students in resolving their academic difficulties through providing support and strategies for all stakeholders. In just four months, Kara has become proficient with our computer software programs and assists with managing confidential records and information.

Finally, I can attest to Kara's strength in connecting with students on a personal level. This intangible character trait makes Kara an invaluable resource for any school community. Students under Kara's care have a safe and familiar atmosphere that results in quality academic achievement. Please do not hesitate to contact me for further inquiries in regards to this outstanding educator.

Kind regards,

A handwritten signature in black ink that reads 'Michael Flynn'.

Michael Flynn
School Counselor
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