

# Spencer McQuaig

Undergraduate in English Literature with  
minors in Education and Art History.

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## EXPERIENCE

### **Swarthmore College Writing Center / Writing Associate**

SEPTEMBER 2022 - PRESENT

As a WA, I work weekly shifts at my college's writing center where students can make thirty minute appointments with me to discuss a draft of any genre of writing. I am also assigned to a course and work repeatedly with the same group of students on their drafts for the class throughout the semester. I'm trained in working with all kinds of writing genres, diverse student groups, and research projects.

### **Swarthmore Arboretum / Good Food Garden Intern**

JUNE 2022 - AUGUST 2022

I worked with three other interns at my college's food garden. My duties included garden planning, planting, watering, weeding, mulching, pruning, and picking vegetables. I assisted with restoration of the Crum Woods, the forest behind Swarthmore. I led an initiative to set up a weekly food donation system for the nearby food pantry Lifewerks Inc. I personally delivered the food to Lifewerks and set up connections with the pantry to continue this system for future summers.

### **Swarthmore Arboretum / Gardener**

OCTOBER 2021 - MAY 2022

I worked with Swarthmore College's Grounds Department in all aspects of campus grounds maintenance and horticultural work. I spent time weeding, mulching, pruning, and planting. For campus maintenance, I assisted in litter removal, leaf raking, and snow shoveling.

### **Uptown Stories / Volunteer Intern and Assistance to the CEO**

JANUARY 2021 - MAY 2021

I assisted each senior executive in the non-profit organization in their respective fields of marketing, teaching, and creating the student work anthologies. I worked closely with the CEO and acted as her assistant. I wrote grants during this time to increase funding. I designed social media posts and promoted the organization's fundraisers. I assisted two teachers in their semester-long workshops while helping individual students with their creative writing projects. As a top intern, I was responsible for editing and proofreading three anthologies packed with student work spanning three semesters.

## SKILLS

**American Red Cross CPR and First Aid Certification, AED Certification**

Tutoring

Organization, Project Planning, and Time Management

Writing Instruction

Communications

Technology/Social Media Marketing

Grant Writing

Research and Publication

Music

Songwriting and Performance

Artistic Activities

Childcare

Lesson Planning

## AWARDS

**Semifinalist for Quality of Life** for my research project in 2018 on sexual consent education in New York City public schools.

**California Songwriters' Association Award** for my original song *Fly High*, written and performed in 2012.

**Semifinalist for the English Speaking Union's Shakespeare Competition**, which

### **Babysitter / Tutor**

JUNE 2015-MAY 2021

As a high school student, I babysat for a variety of families and children. I have the most experience with ages 3-9. As a babysitter, I was the caretaker of multiple children at once. During the 2020-2021 school year, I babysat and tutored a Special Needs Student in his virtual experience of 2nd grade.

### **AIM Project / Tutor**

OCTOBER 2019

As a tutor for this non-profit, I worked with 8th graders to get them ready for the Specialized High School Admissions Test at the Inwood library as a volunteer.

### **The Science Survey, The Bronx High School of Science / Arts and Entertainment Editor**

SEPTEMBER 2019 - JUNE 2020

I edited all of the arts and entertainment articles for our award-winning school newspaper, as well as reported on the clubs for the yearbook.

### **Kimberly Hall Creative / Assistant**

JUNE 2019 - AUGUST 2019

I did administrative work for KHC, including calling clients for information and products, and bookkeeping for the company's expenses.

### **Catcalls of NYC / Chalker**

APRIL 2019 - JUNE 2020

Weekly, chalkers like myself traveled to the site of a street harassment incident and chalked the offending quote on ground to raise awareness.

### **Columbia Hospital / Intern**

JUNE 2016 - AUGUST 2016

I assisted the communications director in publicizing the activities of our department.

## **EDUCATION**

### **The Bronx High School of Science — Graduate**

JUNE 2016 - JUNE 2020

GPA 3.9.

### **Swarthmore College — Current**

SEPTEMBER 2021 - PRESENT

I am currently an English Literature and Art History double major.

I achieved by performing a monologue from *Othello* and Sonnet 147 in March 2020.

## **LANGUAGES**

English

Some French

Some Spanish

Also accepted to:

- Hamilton College
- Middlebury College
- Binghamton University

## PROJECTS

### **Consent Education and Awareness in New York City High Schools —** *Quality of Life Semifinalist*

For my research project in 2018, two of my peers and I handed out surveys in Central Park regarding high school-level students' knowledge of sexual consent. We gathered our data and wrote a paper about why there needs to be more consent education in New York City public high schools (specifically, affirmative consent education policies) in order to reduce rates of sexual harassment and assault in New York. We were awarded as semifinalists. Part of our implementation was a change in how Bronx Science teaches consent: we put together a slideshow about consent and sexual assault that is shown to incoming freshmen and sophomores.

### **Theater/Drama Club — Cast and Crew Member**

Our Drama Department produced plays and musicals twice annually and I have played several roles, including Conrad Birdie in *Bye Bye Birdie* and Lucinda in *Into The Woods*. I participated in the department for all four years of high school while maintaining an A average.

### **English Speaking Union's Annual Shakespeare Competition —** *Semifinalist*

In February 2019, I won second place in my school's competition. In March 2020, I won my school's Shakespeare Competition and performed a monologue from *Othello* and Sonnet 147 at the semifinals.

### **Bronx Science LGBTQ Board — Board Member**

Our board presented a series of ideas to our head of Guidance on how to make our school a more inclusive place for LGBTQ students. We started initiatives such as a literal board with helpful information for queer students, a Pride Day, and started important discussions about changing our English curriculum to be more LGBTQ inclusive.

### **Singer/Songwriter**

Since I was 6, I have been writing songs almost weekly. I love to play and perform.