

Naqaan Stoner

2170 N 7th Street Philadelphia, PA 19122 (267) 275-9815 naqaan19@gmail.com

Summary:

I am extremely flexible, ambitious, trustworthy, reliable, detail oriented, and meticulous. I am a very organized and friendly person, able to establish long-term positive relationships with people, friends, and outside resources. I can work well independently or on a team. I enjoy learning new skills and capable of quickly adapting to organizational changes.

Skills:

Time Management Talents

Able to prioritize tasks

Able to decide how much time to allocate to specific tasks

Able to modify plans as they change

Communication Talents

Able to explain and or write out my ideas

Able to express my feelings in an open but non-threatening way

Able to listen carefully to others

Able to ask questions to clarify others ideas and emotions

Able to combine my individual skills with the skills of my co-workers to pursue a goal

Able to work collaboratively with others from a wide range of backgrounds

Able to understand that different people play different roles in teams

Experience:

Basic experience such as-babysitting, construction work, handling money, cooking, and cleaning,

Education:

Currently reaching out to extend my education

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References

Samira Stoner, Mom

7th and Susquehanna

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