

I'm Simone Pullens - Nelson

1260 Kerper St.
Philadelphia, Pa 19111
(267)-591-4768
6771471@philasd.org
Simonepullens13@gmail.org

Skills

Leadership and professionalism with effective communication and persuasive skills. Ability to work independently and/or collaborate to complete projects. Leadership skills include building and managing groups of 5-8, mentored team members, helping them to solve problems and make decisions, and consistently lead projects to on-time delivery.

Experience

July 2015-August

Pearle Vision, Paoli, PA- Intern

- Worked directly with the associates on numeric diagnosis.
- Processed and maintained personal documents of active and inactive patients
- Delegated tasks and ensured completion before scheduled decline.

July 2016 -Summer?

Streets Department, Philadelphia, PA - Paid Summer Intern

- processed and maintained personal documents
- maintained and learned about ethical street cleanliness

January -June 2019

Mastery Charter School After School Employee, Philadelphia, PA - Paid Activity Coordinator & Tutor

- created instructional support
- managed activities among children
- provided math & reading tutor services

Education

2015-2019

George Washington Carver of Engineering and Science High School, Philadelphia - complete diploma (2019)

- Captain of Softball team (2015-present)
- Marketing Advisor for business club (2017- present)
- Vice President for High School Democrats of America (2016- Present)
- Honor Roll student (4 quarters)
- Musical participant (2015)
- Basketball participation (2015-2017)
- School Choir member (2015-2017)
- Marshall Brennan Literacy Project Honoree (2017-present)
- Middle School mentor & Tutor

Community Service

- From the Heart Church (November 2007 - present)
- Miracle Temple (April 2011 -2014)
- Community Christmas Outreach (yearly)