

# Hanna-Kaye Barnes M.S, B.Ed., B.F.A

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## **To Whom It May Concern:**

As a Talent & Development professional, I have a strong background in Human Resources in higher education where I held two administrative positions at Texas Tech University in Compensation and Operations and Talent Development. In these roles, I have worked with faculty and support staff across the campus, coordinating onboarding, campus recognition events, and facilitating development training. Additionally, I had the opportunity to expand my skill-set and knowledge in HR in other industries in New Jersey as an HR Generalist in both retail and manufacturing.

In my current role as a Training Coordinator for CCL Label, I have committed and focused my professional efforts to establishing programs that provide learning opportunities for our diverse workforce, but more critically for shop-floor and lower-wage employees who otherwise would not have access to training and learning resources. My most recent accomplishment in which I am most proud is securing a \$50,000 Skills Partnership training grant for FY19 through the Department of Labor that will position our facilities in the upward to survive the tides of the skills-gap projected for the manufacturing industry in coming years. In addition, I have established partnership with local Rowan at Burlington County Workforce Development Institute for a variety of skills and professional development training both onsite at our facility and on campus.

**It is my professional objective to improve morale in every organization whether it be providing training and/or recruiting resources that truly improve cultural sensitivity, communication across teams, bottom-line, productivity, and organization/institution strategic goals.**

Throughout my career, I have worked in with several Talent Acquisition suites, Quality Management Systems, and Learning Management Systems like IBM Kenexa, Sumtotal, ADP Workforce, PowerDMS as a master administrator, and Banner by Ellucian.

I would love the opportunity to discuss my background with you again and learn more about this opening if possible.

Sincerely,

**Hanna-Kaye Barnes M.S, B.Ed., B.F.A**