From:

Ayana Bowen, MHS

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I am writing this letter with reference to the advertised, Prevention education specialist position. Based on my ten years of experience and skilled expertise in the human service field, I would like to apply for this position. I am well equipped to handle and respond to different types of crisis and work well under pressure. I have achieved success in counselling patients some of whom have provided positive feedback. I have a Masters degree in Human Services and Counselling.

For further reference, I have attached my resume. Please feel free to contact me.