





Michaela Strangia

Michaela Strangia 
28/07/1998 
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518-810-2126 

WORK EXPERIENCE

Nanny 08/2018 – present
Philadelphia, USA

- Exhibited good social manners for the children.
- Performed housework related to child care, including washing the children's clothes, cleaning up after meals, tidying play areas and washing bottles.
- Responsible for the safety, wellbeing, care and development.
- Helped kids with homework and other activities that needed to be completed.

Facility Monitor 08/2016 – present
Thomas Jefferson University, Philadelphia, USA

- Assisted in planning and promoting numerous varsity sports games held at the university.
- Managed gym equipment, making sure that all equipment was placed back into the storage closet.

Shop Partner 06/2016 – present
Stewart's Shops, Clifton Park, USA

- Ability to work in a fast-paced environment and under pressure.
- Assisting in filling out miscellaneous forms, stocking shelves and helping in different departments.
- Making cash drops.
- Receiving orders from other staff members, check and update to sales software.

Receptionist 11/2015 – 03/2016
Health Plex Fitness Center, Clifton Park, USA

- Performed general secretarial duties, including – answering phones, appointment scheduling, emails, faxing and mailing.
- Welcoming visitors by greeting them in person or on the telephone; answering and referring inquiries.
- Managed gym equipment, making sure that all equipment was placed back into the storage closet.

Baby-Sitter 10/2012 – 05/2014
Saratoga Springs, USA

- Always kept the children entertained with games and crafts.
- Checking up with the parent about how things are going with the child.
- Cleaned the house before parents got home.

WORK EXPERIENCE

- Made healthy snacks and meals which the child enjoyed.

EDUCATION

Business Marketing 08/2016 – present
Thomas Jefferson University, Philadelphia, USA

VOLUNTEERING

Member 08/2016 – present
Campus Activity Board for Thomas Jefferson University East Falls Campus, Philadelphia, USA

- Assisted in planning and promoting numerous student activities and events.
- Perform serving, cleaning or stocking duties during events, to facilitate customer service.

Representative of Womens Rowing 08/2017 – present
Student Athlete Advisory Committee, Philadelphia, USA

- Organize community service efforts.
- Actively participate in the administrative process of athletics programs and the NCAA.
- Promote communication between athletics administration and student-athletes.

Buddy 02/2017 – present
Athletes Helping Athletes, Philadelphia, USA

- Arranging youth activities.
- Escorted kids to the kids gym to play until their parents picked them up.
- Helping disabled children participate.

CERTIFICATES

Hootsuite Platform Certification 12/2018
Hootsuite
12247890 / <https://www.credential.net/hemf9j2j>

Social Marketing Certification 04/2019
Hootsuite
12914919 / <https://www.credential.net/ib2gmqts>