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Cora Services
8540 Verree Road
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Re: School Counselor Position

Dear Hiring Manager,

My name is Sarah Hart and I was delighted when I discovered the available clinician position with Cora Services. I have great interest in this position because I strongly believe in the success of all students. Some of the values I hold include value every single student, viewing each student as capable of success, the importance of serving the community, and working collaboratively with all stakeholders in the school. I want to be part of creating a space for students to be who they are and finding their voice. I am passionate about my future a counselor and believe that this passion, along with my skill set will enable me to fulfill the role well.

There are several reasons I believe I am a good fit for this position. The first reason is my experience counseling students' with diverse backgrounds. This has included academic, social/emotional, and career counseling. In addition to individual counseling I have counseled groups on topics such as resiliency, social skills, and attendance. Furthermore, I have spent a significant amount of time in the classroom presenting classroom guidance lessons to students. In terms of collaboration, I have extensive experience attending IEP, SAP, and team meetings during my internship experiences where I kept documentation. Some more administrative tasks I have done include scheduling the entire 7th grade students onto teams dividing students evenly based on the level of support they need. Additionally, I have received great supervision as to how to write 504s well and have gotten to write 504s while being supervised. A project I greatly enjoyed where I was the sole administrator, was a student attendance initiative at my middle school internship that increased the participants' attendance by 7%. Lastly, I have previous experience as a Registered Behavior Technician working with a caseload of students' with autism and worked in the school setting. In conclusion, all these experiences have prepared me to be a well-rounded counselor.

I greatly appreciate your time and for considering me for the school counselor position. If you would like to see more of my work you can view my professional portfolio at www.shart289.wix.com/website. I look forward to hearing more about working on a team with people who are just as passionate about working with students as I am.

Many thanks,
Sarah Hart