

Paige McCloskey
11125 Drake Drive
Philadelphia, PA 19154
215-888-9933
p.mccloskey1128@gmail.com

May 16th, 2019

CORA Services
8540 Verree Rd
Philadelphia, Pennsylvania, 19111

To Whom It May Concern,

My name is Paige McCloskey, and I am writing in response for the **School Counselor** position advertised at this time. I recently received my Master of Science degree in Counseling Psychology with School Counseling Concentration at Holy Family University.

I completed three distinct internships that spanned all levels of education. During all of my experiences, I provided individual and group counseling for those who were in need of support due to academic and/or emotional concerns. Within other assignments, I assisted students in their application to high schools, colleges, and various career opportunities. In particular, I am accustomed to the Common Application, Naviance, and College Board in order to help fit each students' interests and goals. I helped create IEP and 504 plans under direct supervision. I have always been a strong advocate for students, and worked wholeheartedly in guiding them toward success. Because of this, I am accustomed to balancing many tasks at once, while remaining organized and maintaining obvious priorities. I developed strong rapport with students, and collaborated with ease and confidence with parents, staff, and school administration. I am determined to become a stronger academic leader, and I believe in respect, integrity, and honesty.

I enjoyed my time spent in each internship, and I would value any opportunity to begin my professional career within CORA Services. I function with confidence and humility in my use of educational supports and strategies with students of all ages. I believe I would be an excellent match for a middle school counselor within Cora Services, as I am a strong team leader and can offer compassion and sensitivity while being assertive when the need arises. I find joy in what I do, and I would appreciate the chance to share more of my experiences with you within direct conversation. I can be reached either via my cell or e-mail, both of which are listed above. I look forward to hearing from you, and I thank you in advance for reviewing and considering my application.

Sincerely,

Paige R. McCloskey